

Tri-County Community Collaborative Advisory Council

Alamance-Caswell-Rockingham

11-28-2006

The Tri-County Community Collaborative Advisory Council met on Tuesday, November 28, 2006 at 3:30 p.m. at the Altamahaw-Ossipee Elementary School in Elon, North Carolina.

The following individuals were present:

Alamance: Dr. Bill Hussey, Connie Windham, Gary Ander,
Caswell: Nelson Showalter
Rockingham: Ann Brady, Tammy Price

Welcome:

The meeting convened at 3:30 p.m. followed by round robin introductions.

Agenda:

Discussion ensued around the need to appoint a Chair following the resignation of Dr. Wayne Foster as Chair. Dr. Bill Hussey agreed to serve in this capacity provided Connie Windham assist with preparation of the agenda and Sue Ward provide notice prior to all meetings.

RFP – Crisis Respite

Connie Windham distributed a handout with compilation of scoring sheets for the three proposals submitted to provide Crisis Respite beds for Alamance, Caswell and Rockingham counties. These scoring sheets served as a starting point for discussion on the direction the group would go in awarding the RFP for Crisis Respite. Three agencies submitted proposals: Easter Seals, Caring Family Network and NC Mentor. Ms. Windham returned individual scoring sheets for ready reference. Lengthy discussion ensued regarding the pros and cons of each of the providers. **NOTE:** *Discussion bullets are available upon request from Connie Windham.*

Amount available – December 1, 2006 – June 30, 2007 for 211 days is \$23,000: \$ 112 a day – assuming no beds are used between now and June 30, 2007. If enough beds were utilized, the Collaborative would not lose money, but could bounce to a third bed.

Additional discussion include:

- Bump to a 3rd floater bed if available with first refusal.
- Begin with 2 respite beds qualifying with the number of days needed, then negotiate for a 3rd bed, with first refusal. If both crisis beds are filled – at that point begin paying for the 3rd bed.
- Ms. Windham will prepare written guidelines for bed use. Care Review is the likely clearinghouse for bed use.

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- Initial authorization given for 3 days, with a CFT convening immediately to prepare a plan that will provide wrap-around services that can hopefully keep the child with their family and in their home community.
- Consider writing a three-month contract with the understanding that the contract could be ended early if there is not enough need to substantiate service with remaining funds transferred to another line item.

ACTION:

The Tri-County Collaborative gave approval for Connie Windham to offer the RFP for Respite Services to Easter Seals with the following stipulations:

Transportation will be provided to the child's home school

\$ 40 allocation requested (Approval for Ms. Windham to negotiate)

Immediate Availability of Services

Support of the concept of System of Care, Child & Family Teams is a critical factor.

The Collaborative seeks beds spread throughout the three-county region as opposed to designated areas.

These stipulations will be addressed in writing. Should Easter Seals be unable to accept these conditions, the RFP would go to the second choice, Caring Family Network with the same stipulations but with the additional understanding that services must be in place by a specified date. Failure to meet the stipulations gives the option to renegotiate.

Given use of respite beds in the past, the Collaborative will begin with 2 beds and possibly a third bed if necessary. Within their network of beds, the provider ensures there are two open beds. The potential for the provider to shift within to find available beds based on the child's needs would be ideal. As Rockingham used more of crisis respite than Alamance or Caswell last year accessibility for Rockingham County is an important factor.

Bed statistics will be reported for each county to Connie Windham on a monthly basis. Bed utilization by county will be reviewed at the next Tri-County Collaborative meeting in February 2007. Any fund balance will be re-directed so that non-UCR funds are expended.

If an agency takes a child overnight and authorization is denied, in good faith, the Collaborative would pay for the bed. This funding amount is for one-half year.

Connie Windham will inform the Tri-County Collaborative of the outcome of negotiations.

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Next meeting:

The Tri-County Collaborative will meet on February 27 2007 at 3:30 p.m. at the Altamahaw-Ossipee Elementary School.

There being no additional business, the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Sue Ward. SOC Logistics