

Alamance-Caswell-Rockingham  
**Community Collaborative Advisory Council**  
March 8, 2006

The Alamance-Caswell-Rockingham Community Collaborative Advisory Council met on Wednesday, March 8, 2006 from 3:00 -5:00 p.m. at Altamahaw-Ossipee School.

**Present:**

Alamance: Wayne Foster, Gary Ander and Connie Windham  
Caswell: Pam Page and Donald Pinchback

**Absent:**

Rockingham: Teresa Price and Ann Brady

Wayne Foster called the meeting to order at 3:15 p.m. Each county represented provided a brief update:

**Caswell Collaborative:**

- The Caswell Collaborative met in January 2006 to prepare their entire plan and designate non-UCR funds. No case review was done.
- Caswell's plan provides for a System of Care Coordinator to be included under the Caswell Partnership for Children.
- Decision-Making Skills as well as Gang Awareness projects are set.
- Caswell County Schools have their literacy and tutorial programs in place.
- Caswell Collaborative is exploring with Partnership for Children the hiring of a part-time facilitator to coordinate all initiatives.
- Mr. Pinchback expressed concern that protocols and MOAs were still in "draft" format when Lee Hall-Worthington left her position with the Alamance-Caswell LME. Connie Windham is the newly designated contact at the LME.
- Caswell Award letters were mailed in February.
- System of Care is a Sub-Committee of Caswell JCPC and reports at the JCPC Board meetings.

Caswell Collaborative continues to meet the first Wednesday monthly at 3:00 p.m.

**NOTE:** *Non-UCR programs will require an invoice to Richard Stegenga at the Alamance-Caswell LME no later than June 15, 2006 in order to receive payment. Caswell should notify Wayne Foster of any needed adjustments immediately.*

**Alamance Collaborative:**

- Alamance Collaborative established Child & Family Teams and a Care Review Process with proven success.
- Sue Ward has been hired as the part-time Logistics Coordinator for the Care Review utilizing some non-UCR funds.
- ABSS has embraced the Child & Family Team model and stands committed to this new initiative. IEP meetings have been turned into Child & Family Team meetings with good results.
- A multi-agency summer program (a venture among many community agencies including Elon University, Alamance Community College, Weed & Seed, Alamance-Burlington Schools, DSS, Mental Health, Sertoma Club, and Women's Service League) is gearing up: teachers are in place, students have been identified and transportation will be provided. This is a four program multi-domain resource endeavor. Two K-5 literacy programs are also included.
- Alamance Collaborative plans to seek approval to re-allocate \$3,000 from the 5<sup>th</sup> Period Program (amount originally allocated of \$6,500) to the Summer Literacy Program.
- Alamance Collaborative members are serving on Alamance County JCPC Sub-Committees.
- Alamance Collaborative is seeking ways to revitalize participation. A decision was made to meet quarterly with set agenda to include:

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- Update on System of Care
- Updates on CFT & Care Review
- Report on expenditures of non-UCR funds

**Rockingham Collaborative:**

No report available.

**Other Business:**

Discussion ensued around funding issues with the Alamance Summer Literacy Program which spans two fiscal years. Connie Windham recapped information from Richard Stegenga, LME, that application for non-UCR funds must be made within a certain window of time. Thus there is no way to apply for the upcoming fiscal year's non-UCR funds early and know for certain that you will receive them. Ms. Windham will investigate to determine if funds can be carried over to the next fiscal year to cover this particular program.

This same issue with non-UCR funds could cause problems with keeping the Logistics Coordinator on staff as it is not the intention that non-UCR dollars be used to fund recurring staff positions.

The Advisory Council agreed that as the end of the fiscal year approaches programs with remaining funds will release funds for use by another program or if necessary request carry-over. The Council agrees the intent is to reciprocate transfer of funds so that good things can happen for children in all three counties.

The Advisory Council agreed to meet quarterly to provide updates and determine need for any transfer of funds. The June 2006 meeting will be a wrap-up of the current fiscal year. Unless new information is forthcoming, non-UCR funds/distribution for the next fiscal year will be similar.

Wayne Foster's last day as Director of Exceptional Children with the Alamance-Burlington School System is Friday, March 10, 2006. In lieu of his personal investment in the Summer Literacy Program, he will remain on the Community Collaborative through the June meeting. His replacement, Dr. Bill Hussey, was the System of Care Coordinator in Durham.

**Tentative Agenda – Next Meeting:**

The next Advisory Council meeting will be **Thursday, June 8, 2006 at 3:30 p.m.** at Altamahaw-Ossipee School. Agenda topics include:

- Fostering relationships between the Community Collaborative and JCPC
- A tri-county educational approach to agencies/staff/community about Child & Family Teams
- On-going discussion about ways to cross agency boundaries to find what works.

There being no further business, the meeting adjourned at 5:00 p.m.

Respectfully submitted,

Sue Ward  
Logistics Coordinator, System of Care