

ROCKINGHAM COUNTY COMMUNITY COLLABORATIVE
June 24, 2008

Members Present:

Amanda Reeves – Guardian Ad Litem
Becky Nance – Rock Co MHC
Brian Matlock – Eckerd Youth Alternatives
Connie Windham – SOC/LME
Earl Bates – Central Care
Ervin Best – Juvenile Justice
Gregory Hopkins – Visions
Harold Carelock – Youth Haven
Ivan Moore – Central Care
Rusty Slate – Juvenile Justice
Tee Price – Youth Services
Terry Aiken – Rock Co MHC

(Prior notice was given by Felissa Ferrell, Linda McMahan, Jack Moore, Ann Brady, Toni Troxler and Lynn Wilkins)

Connie began the meeting since Tee gave notice she would arrive late.

The minutes from 5/27/08 were approved with no corrections. Motion made by Ervin to approve; Gregory seconded; all in favor.

Provider Association: No report.

Parent Support Group: Terry said there is no participation yet. Chris told Terry that she had seen someone yesterday at DSS running numerous copies of his flyer about the group so perhaps he will get some calls as these are given out.

Subcommittees:

Bylaws: Chris said she had made the change in the Bylaws to having the meeting on the 4th Tuesday of a month. Felissa was the only one who notified Chris of a conflict for that day of the month. Several had said the 4th Tuesday worked better for them as a meeting date. Chris asked about the section regarding the subcommittees. The subcommittees listed in the Bylaws are not listed as we have them named, seems confusing; and there are 4 listed, whereas we have 6. Connie said that the subcommittee names could be left out, we don't have to be specific in the Bylaws. Since no one from the Bylaws subcommittee is present at this time, decided to wait for Tee – who is on the subcommittee – to arrive.

Care Review: Ervin asked when the next Review will be. Chris told him July 16. Ervin said he will not be able to attend that date. Terry reported that Youth Haven had presented 2 cases for the June 18 Care Review and gave a summary of them. In one case, client had begun to receive Intensive In-Home Services and was making progress so it was recommended to continue these and return to Care Review if needed later. The other case had also begun to receive new services and had some improvement, however had previously received services over time; placement was approved for this case if provider and family decide necessary without coming back to Care Review a second time.

Connie handed out a page on our catchment area regarding child placements from the *Community Systems Progress Report* (SFY 2007-2008 3rd quarter) that the state DMH does quarterly (page 27). The Division is now monitoring the number of placements in each catchment area (non-family care; does not include therapeutic foster care). Report says this includes Level 2 (Program Type), Level 3 and Level 4 residential treatment services. Alamance-Caswell-Rockingham has the highest placement percentage at 7%. Connie is asking RC3 to look at placements and issues and seek strategies to reduce. There was discussion about the accuracy of this, comparing to other counties/areas such as Durham. Tee and others mentioned that with Care Review now taking place and more services being provided in our area (like Intensive In-Home Services), this should help with reducing placements. Connie suggested looking at the number of therapeutic foster beds available here; if not many, we may need to recruit providers. If there are providers, we need to identify them and who to call. Connie has asked the LME to pull information for her and a list of children in placement by county.

Membership/Nominating: Met on June 18. Have a new member, Becky Nance. They discussed expanding membership and will have Chris send letters to HELP and to Partnership for Children. HELP is expanding their services. Subcommittee reviewed the membership list. Betty Wray has said she is switching to provide mostly adult services but will be glad to participate with us. Ervin said that he thought Betty may be dropping children services altogether. Subcommittee will check with Betty. Frank Strange is no longer in this county so we can take him off the membership list.

Regarding the new chairperson and vice-chair for the upcoming year, Ann Brady said she is willing to be vice-chair but can't attend a lot of the meetings. Subcommittee still has to talk to the person who mentioned a willingness to chair the collaborative.

Resource: Still have to identify priority areas for funding and will continue discussion on this at their next meeting.

Training: The Provider Fair was held and also the 2-day CFT Facilitator training. For the next fair, need to get it advertised better with the general public. It was still a good networking time for the providers. Amanda asked if there will be certificates for those completing the CFT training. Connie said that Wendy (trainer) does not do certificates

but she will email Chris a form to make certificates that can be given to those completing the training.

Funding: Had 3 Flex Fund requests and all were approved. One was from Therapeutic Community Resources to help with a client's extracurricular school activity. Life Turn had a request for funding for eyeglasses. And Mental Health had a request for a bike to help with physical activity. (Terry reported the child loves the bike and is always wanting to ride it.) Approximately \$1,000 was spent this year, leaving about \$5,000.

It has previously been approved that funds not spent were to be divided equally between other funded programs. Connections didn't feel they could spend that money by end of fiscal year so \$2,800 was given to SOS Ladybugs and \$5,000 to Youth Services for their summer prevention program.

Tee asked if Juvenile Justice can request Flex Funds. Connie stated that they can talk to the mental health service provider and have the provider apply for the Flex Funds. Rusty asked about using funds for incentive items, e.g., buy now but are to be used later. Connie said that Flex Funds are child-specific but that other funding may be available to use for incentive items. Tee said that prevention funds are not tied to a target population but other non-UCR categories are.

Discussion about Flex Funds and identifying need in the Person-Centered Plan (PCP). The need is not always clear in the PCP. An example to identify a need: a YMCA membership could be part of a goal of physical health or losing weight by swimming, etc. There needs to be a clear goal for the funding request. Connie also stated that on the Needs page of the PCP, provider should indicate family needs assistance financially to do "need/goal". The PCP should be amended, if needed, to ensure the need/goal is clearly indicated, prior to requesting Flex Funds.

New Business: Discussion about having co-chairpersons this year instead of a chairperson and vice-chairperson and should these be a stakeholder or a provider. It was decided that they should be a stakeholder for this year and a provider could begin to be one next year. Tee said that Jack Moore indicated he may be able to be chairperson this year but is out of town now and so Nominating subcommittee couldn't speak with him yet. Rusty said that Jack mentioned to him he had been asked to chair and would probably appreciate having a co-chair. Possible co-chairpersons were discussed: Rusty Slate, Toni Troxler. It was decided that if anyone attending today's meeting is interested in being co-chair, they can email Chris by Thursday, June 26, to indicate interest. If no one is interested, then Terry will call Toni to see if she is interested. Terry also nominated Ervin Best as co-chairperson. Chris asked and was told that having co-chairpersons meant there would be no vice-chairperson.

Connie handed out a Save the Date flyer for the December SOC conference.

Connie said that the LME's CFAC (Consumer & Family Advisory Committee) is looking for representatives from Rockingham County, particularly from families. They meet once a month. If anyone is interested, they can contact Helen Feroli at 513-4200.

Connie reported that law enforcement in Rockingham County has been invited to meetings to discuss Crisis Intervention Training (CIT) needs in Rockingham. Also Rockingham County schools are getting psychologists trained in Dialectical Behavior Therapy (DBT). Connie suggested that further information about this from Ann or Toni might be of interest to the committee.

The Resources subcommittee will be meeting July 8 at 2 p.m. at Youth Services.

The Funding subcommittee will be meeting July 14 at 3 p.m. at Youth Services.

Collaborative will meet July 22 at 2 p.m.

Regarding CTSP this year, Connie said that this year LME can contract for 50% of expected allocation, before the LME actually gets the funds.

Rusty asked about having a calendar sent out to members with meeting dates. He receives these from some other groups he is involved in, and they are very helpful to have the entire month shown. Connie said that she will check on that and will send Chris any template she finds.

Chris asked Tee about the Bylaws and changing the wording where it states "...with August being the first meeting of the fiscal year" (since we will meet in July) and the wording about the "vice-chairperson" if there are now to be co-chairpersons. All at the meeting agreed to change Bylaws to read "co-chair" and to read "Regular meetings of the RC3 will be held at least bimonthly."

Connie let everyone know that she is available to co-facilitate CFT teams and/or provide technical assistance if any of the persons completing the facilitation training would like her help as they get started.

Tee brought up that Chris' job is changing. Chris stated that she is getting some new responsibilities in her position at DSS and will probably be giving up working with RC3. However, she thinks that DSS will look for someone else from DSS to fill the position. Chris said she suggested that 2 people help with the collaborative, e.g., one could take minutes at the main meeting and another do the Care Reviews – so that all the responsibility doesn't fall on one person. Chris told Tee that she didn't foresee that she could do either with the way her job will be changing.

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Next meeting: July 22 at 2:00 in the Children & Family Services building of Mental Health.

Respectfully submitted,

Chris Castle
Scribe