

ROCKINGHAM COUNTY COMMUNITY COLLABORATIVE
March 18, 2008

Members Present:

Betty Wray – Challenges/Connections
Connie Windham – SOC/LME
Dawn Johnson – Youth Haven Services
Debbie Wright – Connections
Earl Bates – Central Care Division
Ervin Best – Juvenile Justice
Felissa Ferrell – DSS
Gregory Hopkins – Visions
Harold Carelock – Youth Haven Services
Janice Timpson – Abundant Living Group Home
Lynn Wilkins – DSS
Tee Price – Rock. Co. Youth Services
Toni Troxler – Rock. Co. Schools
Brian Matlock – Eckerd Youth Alternatives

(Prior notice was given by Frank Strange, Linda McMahan, Terry Aiken)

Tee called meeting to order. Each person introduced themselves. Minutes of 1/15/08 were approved with no corrections. Motion made by Ervin to approve; Greg seconded.

Client Updates: Discussion about doing client updates at each meeting. It was decided by all to stop doing “client updates” at meeting and to remove this from future agendas.

Parent Support Group: Terry absent today; no report.

Provider Association: Betty reported. They are meeting at the LME now and would like more people to participate. They meet the second Friday each month at 12 noon. You can bring your lunch or wait to go out after the meeting.

Subcommittees:

By-Laws: The latest draft was handed out. On page 4 under “Article VI: Meetings” were two suggestions regarding meetings: one for bimonthly meetings on the third Tuesday and one for a minimum of four meetings each year. Discussion about how often to meet. Subcommittees are meeting more often and doing a lot now. After discussion, motion made by Dawn to meet every other month (bimonthly) on the third Tuesday; Lynn seconded. All in favor, none opposed. Called meetings can occur when needed.

Felissa will revise the By-Laws and submit for approval at next meeting. Anyone who has any more suggestions for the By-Laws, please email Felissa before next meeting.

CFT/Care Review: The Rockingham County attorney had revised the MOA. He had read over it since some county departments will be signing it. Connie handed out a copy that showed the original statements lined through and revisions in red, to compare the two.

Dawn asked about the rewording of #8 on page 3. It originally read “Utilize trained facilitators *when* conducting Child & Family Team meetings.” It had been revised to read, “Utilize trained facilitators *as needed to assist in* conducting Child & Family Team meetings.” Discussion about difference in meaning. Would like to go back to the original statement.

Also on page 3 under “Scope of Agreement”, second paragraph, second line, the change of words from the original “partners” to “organizations” was questioned. The original statement read, “...reflects the intentions of the Rockingham County agencies *and their community partners* to work together....” and the revised statement reads, “...reflects the intentions of the Rockingham County agencies *and community organizations* to work together....”

On page 1 under “Guiding Principles” #1 was revised from “Have access to a *comprehensive* array of services....” to “Have access to a *wide* array of services....”

Felissa and Chris will ask the attorney about the questions above and possibility of going back to original wording in the above sections.

If a final MOA can be completed after talking with the county attorney, Chris will email the MOA to all members to get a vote to approve. Then each member/agency will need to sign the MOA.

The first Care Review meeting will be April 16th from 9-12:00 and then the 1st and 3rd Wednesdays each month after from 9-12:00. Participants in Care Review will include representatives from each public child-serving agency and will be done on a rotating schedule. The subcommittee is still finalizing members. The Care Review protocol from the SOC handbook was handed out by Connie. She reminded everyone that the forms are in the back of the SOC handbook.

Regarding Care Review recommendations, ValueOptions makes the final decision regarding authorization. Lynn asked about CFT (Child Family Team) for DSS custody. Exceptions for DSS and emergency placements are included in the Care Review protocols in the SOC Handbook. Care Review is sort of a cross-agency review after all has been tried. All agencies have CFTs. Care Review is after a CFT meets and sometimes a “fresh look” helps. If a CFT is “stuck,” they may come to Care Review.

The LME requires that there is documentation that the Care Review team has reviewed the need for placement prior to the LME authorizing state funds. If an agency is contracted with the LME, they are required, via contract, to utilize the Care Review process. This could be a compliance review item during provider monitoring.

Brian stated that Care Review will be helpful for him too. He gets more information from Care Review than he does on an application or other paperwork.

Tee suggested that once Care Review begins there should be an agreement on a start date, after which placements will not occur without Care Review. Felissa indicated that DMH and DMA are addressing Care Review protocols with ValueOptions.

It was noted that Victor Armstrong has left Advanced Health Resources and accepted a position with the LME so will no longer be attending the collaborative. Also Yolanda Millner has left Advanced Health Resources.

Funding: Betty reported. Flex Fund information was handed out. They are ready to take applications. Applications are to be faxed to Chris. There is \$6,000 available to spend.

Membership: Tee said she is stepping down as Collaborative co-chair at the end of the year. Looking at membership for this committee, Victor will no longer be on the committee. Will add Vickie Corum and Lynn Wilkins to this committee. Connie will notify Chris as Rockingham child providers are added to the provider network. Chris can then send a notice to new providers about the Collaborative. Connie also reviews SOC and Collaborative functions at New Provider Orientation.

Earl Bates of Central Care was voted in as a member. Ervin made a motion, Harold seconded.

It was mentioned that the Employment Security Commission (ESC) has Job Link and serves people under 18. Also there is the GED program at the college. These are two that could receive invitations to the April training also.

Resources: This committee has been focusing on gaps in the area of adolescent substance abuse, as there are child SA Non-UCR funds available. Connie communicated those areas of need identified by the committee to the LME management team and a request for funding notice was sent to major SA providers in the catchment area. Hopefully, providers will request use of funds to increase/improve resources for youth in this area.

Training: Dawn reported the upcoming training dates. The SOC training is April 28th and a flyer was handed out to all about the training. It was noted that the flyer/invitation has the location as “Cooperative Extension Center” which most people refer to as the “Agricultural Center”. Chris will change the invitation. The scheduled events are:

April 28	8-12:00	SOC Training at Agricultural Center
June 4	9-4:00	Child & Family Team (CFT) Training (1 st day) at Rockingham Community College
June 19	9-4:00	Child & Family Team (CFT) Training (2nd day) (location to be named)
June 12	9-1:00	Provider Fair at Rockingham Community College

More information will be handed out later for June events.

Tee appointed an ad hoc committee to work on a Community Collaborative/SOC display for the Provider Fair. On committee: Connie (chair), Tee, Betty, Harold, Dawn and Chris.

Chris handed out the final copy of the RC3 brochure that is to go out with invitations for April 28. It was mentioned that having these printed in color would be nice. Chris will check on prices to print brochures in color.

Non-UCR: Regarding where the funds stand:

Flex Funds	\$6,000
Summer Enrichment Prevention	Will begin in summer; expect all funds to be expended
Afterschool Prevention	Spent \$1500 to \$2000; expect all funds to be expended
Girl Power	Expect all funds to be used
Community Collaborative Supports	More to spend; Felissa suggested getting binders done for members with the MOA, Bylaws, any other info in it; all agreed to this. Connie said she also had some ideas.
Parent/Family Support Group	Connie said there may be some funds left; will follow up with RMH
SOC Training	Estimate \$2,900 for upcoming trainings

scheduled.

Parent Involvement

Connie suggested parent handbooks needed for providers, as they are to give families copies of the SOC handbook. Connie will follow up regarding cost of printing.

There was a vote to use funds regarding printing brochures, handbooks, posters, getting bags, etc., for public awareness and trainings. Betty made a motion to approve; Ervin seconded.

New Business: Tee mentioned there is a provider, Creolia's House, owned by LaTonya Rice, that provides Residential Level III services for females only.

Betty said that Dr. Headen is closing his Reidsville office. He will have an office at Betty's location in Eden and will see clients, that is, anyone in the community, each week on Mondays. There was a discussion about the lack of psychiatrists in this area. Tee wondered if agencies could share for cost of a psychiatrist, but it was noted there aren't any psychiatrists to share!

Connie handed out a Community Wellness publication that was inserted into local newspapers by the LME.

Brian stated that Eckerd Youth Alternatives is having an Open House on May 9th from 10-2:00 at the camp in Lowgap, NC.

All were reminded **to register for the upcoming April training**. They can email Chris to register.

The **Care Review subcommittee** will meet March 26 at 8:30 a.m. at Juvenile Justice.

The **ad hoc committee** for the Provider Fair appointed today will meet April 18 at 9:00 a.m. at Tee's office.

Next meeting: May 20 at 2:00 in the Children & Family Services building of Mental Health.

Respectfully submitted,

Chris Castle
Scribe