



**Alamance County Juvenile Crime Prevention Council  
Alamance Community Collaborative**

The Alamance County Juvenile Crime Prevention Council / Alamance Community Collaborative met for their Full Board meeting on March 18, 2008 at 12:00 noon in downtown Graham, North Carolina.

**Roll Call:**

**JCPC Voting Seat/Designee**

*Gary Ander, Co-Chair, Member at Large*  
*Connie Windham, LME Director Designee*  
*Tyra Ross, ABSS School Superintendent Designee*  
*Algene Tarpley, SA Representative*  
*Joyce Graves-Hinton, County Manager Designee*  
*Kelly Kimrey, ACHD Director Designee*  
*Jennie Matkins, Parks & Recreation Designee*  
*Jamie Hamlett, DSS Director Designee*  
*John Cox, Juvenile Defense Attorney*  
*Alexa Jordan, Co-Chair, Member at Large*  
*Joy Capps, Member at Large*  
*Steve VanPelt, Member at Large*  
*Brad Buchanan, DA Designee*

**CC Voting Seat/Designee**

*Gary Ander, Chair*  
*Amanda Marvin, ACHD*  
*Lucy Kernodle, ABSS*  
*Nikki Triplett, BHA*  
*Sherry Loman, Family Advocate*  
*Emily Millikan, Triumph*

**Other**

*Brian Matlock, Eckerd Wilderness Camp*  
*Amanda Marvin, Psychological Services*  
*Jill Honeycutt, Easter Seals*  
*Lisa Dodson, DS & YS*  
*Xylda Gee, Salvation Army*  
*Ann Hancock, LME*  
*Stephanie Coble, Mosaic Center*  
*Shana Mebane, ADS*  
*Kevin Daniels, Christian Adventurers*  
*Peter Tyler, Youth Train*

\* *Cindy Homes, Regional DJJDP*

**WELCOME & CALL TO ORDER:**

Co-Chair Gary Ander called the meeting to order and extended a welcome to all. Round robin introductions followed.

**The Board was informed by the following committee reports:**

**Executive Committee: Gary Ander & Alexa Jordan**

The Executive Committee met last week with ideas coming from that body that will be shared in committee reports today. Co-Chair Ander met with JCPC program managers this morning and noted that for the upcoming fiscal year (*recognizing that we do not have funds yet*) there will be stipulations that program managers must meet regarding funding.

**Funding Committee: Joyce Graves-Hinton & Algene Tarpley**

**JCPC Update:**

The Funding Committee met on March 5, 2008 to hear program requests for funding. Recommendations to the Board, contingent upon funding, include:

<u>Agency</u>	<u>Presenter</u>	<u>Requested</u>	<u>Recommended</u>
Found In Him	Eric Thompson	\$12,000.00	\$12,000.00
DS & YS	Lisa Dodson	\$225,000.00	\$200,000.00
TOP	Amanda Marvin	\$43,263.00	\$37,312.00
Psychological Services	Dwayne Harden for Amanda Farris	\$6,860.00	\$6,500.00
Teen Achievers	Kerry Richmond	\$47,000.00	\$40,000.00
ABSS/Summer Enrichment	Merideth Miller	\$20,000.00	\$15,100.00
ABSS/Court Liaison	Melinda Willingham	\$62,053.00	\$0.00
Easter Seals/VFC	Jill Honeycutt	\$20,310.00	\$0.00
Street Smart	Sherri Henderson	\$25,121.00	\$10,000.00
Youth Ventures	Peter Tyler	\$29,562.00	\$0.00
Administrative Funds	Gary Ander	\$15,500.00	\$15,500.00
	<b>TOTALS</b>	<b>\$506,669.00</b>	<b>\$336,412.00</b>
	<b>Projected Available Funds</b>	<b>\$336,412.00</b>	

Funding Co-Chair Algene Tarpley indicated that these are the programs recommended for JCPC funding for the fiscal year 2008-2009. This was a difficult decision for the Funding Committee; however the committee agreed to amounts as close to the requested amount as feasible. Two new programs gave presentations; however the Committee did not recommend funding for any new programs at this time. The Funding Committee attempted to adhere to what the State requires from the Needs Assessment when considering funding requests for the upcoming fiscal year.

Amanda Farris noted the amount projected for Psychological Services would split the cost of one test. A revision would need to be submitted later on in the year.

**Action:** *A motion was made to approve the recommendations by Steve Fishel and seconded.* Tyra Ross asked if more funds were received, would the Board put out a request for additional proposals or put additional funds to existing programs? Cindy Holmes noted this could be done either way. If opened up, the RFP process would be done. *There was no additional discussion and motion carried unanimously.* Co-Chair Ander thanked the Funding Committee for their work on this task.

Joyce Graves-Hinton noted she is working on a preliminary draft covering expectations the Funding Committee has for program managers. Chairman Ander noted the Program Managers have requested that representatives from the Funding and Monitoring Committees attend their meeting to explain expectations and plan the schedule for next year. JCPC program managers meet before JCPC meetings, at 11:00 a.m.

Joyce Graves-Hinton questioned whether the Board would need to approve any criteria the Funding Committee might require of JCPC program managers. Discussion ensued to the importance of two-way communication between the Board and program managers. *Action: The Funding and Monitoring Committee chairs will meet with program managers at 11:00, just prior to the JCPC/CC Board meeting on April 15, 2008.*

#### **Non-UCR Update:**

Connie Windham, A-C-R LME noted there are no new updates. Programs are on track to expend funds previously allocated. One area may have variability – crisis beds. Information on accessing crisis beds was distributed at the February JCPC/CC meeting. Individuals are encouraged to utilize that service.

#### **Monitoring Committee: Connie Windham**

All programs have been monitored, including StreetSmart, the only new program receiving funding the current fiscal year. Reports have been submitted to Cindy Holmes. StreetSmart is operating satisfactorily. The Monitoring Committee recommend monitoring by Cindy Holmes, Regional DJJDP consultant as this is a requirement for all new JCPC programs.

In regard to monitoring, the Executive Committee discussed information provided by John Cox, specifically that other JCPC programs require that everyone on their board participate in monitoring of at least one program. The Executive Committee supports this idea and will likely make the recommendation to the Full Board to accept this stance. This would allow Board members a greater awareness of what is going on with JCPC programs. Program Managers feel it would also be beneficial to have those responsible for monitoring to spend time in the program when it is operational so that they might see what is actually taking place in addition to reviewing paperwork.

#### **Membership/Nominating/Family Involvement Committee: Lisa Dodson & Sherri Loman**

The County Commissioners have the new applications for replacements and approval is pending.

Chris Kappert, the faith-based representative has resigned due to full-time employment. There remains a vacancy with the Sheriff and/or designee.

Sherry Loman reported on the status of family involvement referencing goals set during the System of Care Symposium. The last training involved school social workers and nurses; approximately 50 persons attended. Upcoming trainings are planned this week. Five - six parents are interested in coming to the next SOC Overview Training. Adjustments are needed in training schedules for people who have important career responsibilities that cannot make daytime trainings. One new Parent Partner began last month and two begin this month. One parent is current serving on the Community Collaborative Board with hope to add one to the JCPC Board. One Parent Partner is waiting to hear from the Department of Social Services about serving on their board. *Action: Recommend one JCPC "at-large" seat is filled by a family member. Executive Committee will discuss this at their April meeting.*

#### **Needs Assessment: Crystal Sharpe**

Dwayne Harden has graciously steered this committee, as he is the one person on the Board most knowledgeable about this process. Mr. Harden noted a few sections of the FY08-09 plans have been completed and given to him. Remaining sections should be turned in to him by the deadline set in the Executive Committee meeting. Cindy Holmes noted she gave preliminary stats to Mr. Harden this date

for inclusion in the plan. Ms. Holmes noted the legislature will be looking for items outlined in the RFP, thus programs should be mindful of this information when identifying their measurable objectives:

1. Reduce alcohol/substance abuse
2. Reduce subsequent complaints of kids involved in JCPC programs
3. Reduce violations of probation
4. Reduce subsequent convictions (recidivism)
5. Ensuring children are successful in completing restitution and that parental accountability is increased. *Ms. Holmes noted this has been difficult to measure. A few fields in the client tracking application address this issue.*

**Action:** *The Membership Committee is asked to speak with Crystal Sharpe to determine if she will be able to continue on the Board given her work promotion and new duties.*

**Publicity/Special Events/Training: Amanda Farris & Connie Windham**

A brief PowerPoint presentation has been created by Amanda Farris and Connie Windham that will provide an overview of JCPC and Community Collaborative duties. An orientation is planned for new members and/or seasoned members who would like to attend on May 20, 2008 at 11:00 a.m. just prior to the Full Board meeting. Cindy Holmes has agreed to assist with this training.

Ms. Windham noted two System of Care trainings are set for April 2008 and directed attention to the training flyers:

- Modules I and II combined: System of Care Overview and CFT/Care Review/Family Involvement on April 14, 2008.
- Module III: System of Care Community Agency Protocols: presentation by the major child serving agencies, GAL and Parent Partners is set for April 25, 2008.

Registration is required. Contact Sue Ward by email at [sward@acmhdds.org](mailto:sward@acmhdds.org) or by phone at 513-4225.

**Bylaws Committee: John Cox**

No new report; however the Executive Committee is looking into all JCPC members participating in monitoring which will include a site visit. One member of the JCPC would be assigned to each JCPC funded program and would be responsible for coordinating and supervising the monitoring in addition to serving as a liaison between the JCPC and the program. In this scenario, 7 individuals would be given monitoring responsibility and would be required to attend trainings to learn the monitoring process. Cindy Holmes has agreed to provide the training. One point person for each program would ensure that monitoring is done, and is consistent for all programs rather than leaving the bulk of responsibility on a few people for monitoring.

This concept would be instituted through the minutes of a meeting as opposed to changes in the Bylaws until the procedure could be tested and problematic areas worked through. **Action:** *Discuss at Executive Committee meeting and identify members.*

**School/Community Liaison Committee: Tyra Ross**

Tyra Ross noted ABSS school social workers have been meeting to devise several recommended procedures and protocol changes for the school system to implement regarding attendance, suspensions

and petitions to DJJDP generated by the school. These documents are almost complete. Ms. Ross asked the School/Community Liaison members to meet at the close of this meeting. Ann Hancock requested Parent Partners be given the opportunity to review the procedures/protocols. It is hoped these procedures and protocol will be in place August 2008. Ms. Ross noted implementation of Child and Family Teams in the school systems to be a great thing for kids; but it requires school staff to do things differently. The JCPC / CC body brings a louder voice to the request which long term produces better outcomes for students.

**Faith Based Initiative: Chris Stone**

No report. Co-Chairman Ander noted he would contact Chris Stone about attending.

**CFT/Care Review: Janis Baumbarger**

This committee is exploring whether we are detecting and serving kids who are involved with DJJDP who have substance abuse issues. State data indicates we are serving only a small percentage of that population. A grant is available through the Robert Wood Johnson Foundation that would provide technical assistance to help develop screening tools and protocols to assure that we are identifying that population. Much discussion and collaboration is underway. Alcohol and Drug Services may apply for these funds.

**School Based CFS: Lucy Kernodle**

Marianne Peltier-Allison has resigned effective the end of the month to take a position in Maryland. Interviews are underway for her replacement.

ABSS needs more CFT facilitators and is looking at supports for currently trained facilitators. Co-Chair Ander noted System of Care offered a two-part CFT facilitator training in December 07 and January 08 and that no additional training has been set at this time; however there is other training going on around the state that might be open for individuals.

**Program Presentations:**

TOP: Amanda Marvin

Program Manager Amanda Marvin noted TOP has served 406 youth: 44% White, 26% Black, and 21% Hispanic with the remainder, as other during the current fiscal year. 52% are between the ages of 11-12: 48% are between ages 13-15. 52% are female and 48% are male. Classes continue with 4 at Graham Middle School weekly; 9 at Hawfields Middle; 3 at Broadview Middle (7<sup>th</sup>-8<sup>th</sup> grade classes). Ms. Marvin noted that Dwayne Harden has checked the status of 251 kids enrolled in TOPS and .02 had their adjudication while in the program.

TOP has added a parent component to incorporate getting kids to talk with their parents, a huge part of adolescent development. A parent teen walk/scavenger hunt to talk about sensitive issues (*gangs, sex, drugs, etc.*) is planned at the Downtown Burlington Depot on April 26, 2008 from 10:30 a.m. - 1:00 p.m., rain or shine. Information will be distributed to parents about this event.

A budget revision has been submitted to the State but not word has been received. Cindy Holmes volunteered to check on the status of this request.

## NEW BUSINESS

Co-Chairman Ander reiterated a request from the Program Manager's meeting this date:

1. A liaison from the JCPC Full Board to meet with Program Managers. Dwayne Harden is most knowledgeable about JCPC policies and procedures and would be the best alternative. **Action:** *Dwayne Harden agreed to serve in this capacity.*

Kevin Daniels, Christian Adventurers has been working to put together an ad hoc gang committee. Algene Tarpley noted the newspaper had reported that law enforcement in Alamance County has created a gang task force. Co-Chair Ander noted the Governor's Crime Commission requested information about agencies existing in the county relative to capacity to provide prevention/intervention services should the grant come through.

"Kudos" to the Alamance County Youth Advisory Council in regards to the excellent presentation to the community about the use of underage alcohol consumption. Amanda Marvin expressed appreciation to Ann Hancock, Karen Webb and Nikki Tipton for their assistance with this Council.

Packets of information supporting continued JCPC funding were mailed to Senator Tony Foriest and Representatives Alice Bordsen and Cary Allred last week.

### **Approval of Minutes from the Last Meeting:**

Two changes are noted in the February minutes:

- Correction: The Publicity/Training Committee meeting is February 25, 2008 not March 25, 2008 as stated in the minutes.
- Addendum: Amanda Marvin requested that the wording "Alamance County" be added to the Youth Advisory Council as Burlington also has a youth council.

**Action:** *Steve Fishel made the motion to accept the minutes with the noted changes; motion was seconded and carried unanimously.*

### **DJJDP Regional Consultant Report: Cindy Holmes**

Ms. Holmes expressed appreciation to Dwayne Harden for his work in moving ahead with the annual planning process. Ms. Holmes noted she is willing to provide technical assistance where needed and encouraged contact via cell phone at (919) 810-8803.

Ms. Holmes cited the DJJDP website for referencing the response for positions, additional monies. request for software packages and technical assistance from MIS to help move the data process along. Feedback from Legislators appears that funding would remain at the current level. Ms. Holmes noted mental health has gotten a lot of media attention and they will be vying for the same funds.

DJJDP is waiting on a report from the state auditors. Thirty programs were selected across the State: the Mosaic Center was one of those programs; however JCPC did not fund the program the current fiscal year; therefore there may not be a site visit to that location. They will look at how the JCPC made the

decision not to award funding. They have requested minutes from counties being monitored in addition to conflict of interest forms. In general, they are looking at every process involved in annual planning. Ms. Holmes expressed hope that they will know status of funding by April 1, so that information can be relayed to counties as they begin their budget process. Co-Chairman Ander noted the loss of valuable employees in local programs due to lack of knowledge about jobs.

**Announcements:**

System of Care Trainings – See Flyers

NC Parent Network 4<sup>th</sup> Annual Conference is planned at Elon April 22-23, 2008. Ann Hancock noted she would forward this information to Sue Ward for distribution. CEUs are available if you so choose. Prevention is the topic and Alamance County's Teen Court, a JCPC funded program, will be one of the presenters.

**Next Meeting:**

The next meeting will be on April 15, 2008 - Training Rooms Human Services Center 319 N. Graham-Hopedale Road in Burlington, NC. Parking is available at the back of the building where the main entrance is located. Tyra Ross volunteered to check on the ABSS Ray Street Facility to see if it is available on that date. Notification will be sent via email.

**Adjournment:**

Motion was made to adjourn the meeting, seconded and moved at 1:35 p.m.

Respectfully submitted,

Sue Ward, SOC Logistics

***Post Script:***

***The April 15, 2008 JCPC/CC meeting will be held at the ABSS Ray Street Facility***