

Informed Consent Agreement for Release & Exchange of Information

Alamance County System of Care for Children & Families

The attached *Release & Exchange Authorization* allows for the exchange of information among participants in the Alamance System of Care to better provide supports and services for children, youth, and their families. The Alamance System of Care seeks to:

- Plan and provide services based on your child(ren)/youth's and family's unique strengths and needs
- Access a variety of agency services and community supports to meet physical, emotional, social, and educational needs of your child(ren) in a timely manner;
- Provide effective services in the least restrictive, most natural environment;
- Work with you as a partner to plan for and receive services and community supports;
- Eliminate barriers across child-serving agencies in Alamance County.

The following forms are intended to accomplish two things:

- 1) Promote better coordination of services by agencies who are working with your child and family;
- 2) Provide you with goals and outcomes that the System of Care hopes to help your family achieve and find out whether or not they are being achieved.

As a parent/legal guardian, you must sign the *Release & Exchange Authorization* in order for it to be valid. All of the information your family provides will be kept strictly confidential. Any information obtained by a participating agency from a source outside the Alamance System of Care, such as hospital records, requires a separate authorization for release. Similarly, any information shared among Alamance System of Care participants cannot be re-released to parties not listed on the attached authorization.

Participation in the Alamance System of Care and authorization to release and exchange information may be revoked at any time by you as parent or legal guardian. Consent automatically expires one year from the date the *Release & Exchange Authorization* is signed.

Your consent will also allow the Alamance System of Care to collect data to determine the effectiveness of the System of Care approach. Although collection and reporting of this data will be done with identifying numbers only, the Alamance County System of Care Site Coordinator will have access to both names and numbers as he/she will be responsible for assignment of numbers.

- Copy must be given to the family.
- Copy must be filed with responsible agency's documentation