



Consumer & Family Advisory Committee

ALAMANCE/CASWELL LOCAL MANAGEMENT ENTITY

Minutes Subject to Approval

**Minutes
December 15, 2009**

Present: Louis W., Vanessa J., Gloria M., Mary H., Clara T, William C., and Kathy C.

Absent: **Art S.** (*Prior Notification*)
Ann Slaughter (Area Board Meeting)

Guests: Corrina H. and Alison F.

LME: *Richard Bruton, LME QA/QI Specialist*
Carmen Morrow, LME Provider Relations/Recorder

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/NEXT STEPS	RESPONSIBLE PERSON	STATUS
<i>Item number and name</i>	<i>Detailed reflection of discussion and any conclusions from discussions. Include pertinent data wherever possible.</i>	<i>Any decisions, recommendations and/or next steps the committee approves.</i>		<i>Open or Closed</i>
1.0 Call To Order	Ms. Vanessa J. opened the meeting.	N/A	N/A	Closed
2.0 Review and Approval of Minutes	November 24, 2009 minutes were mailed earlier for review.	Minutes were approved. Motion made by Gloria M., and Seconded by Louis W.	N/A	Closed
3.0 Nominating Committee	Ms. Gloria M. discussed new application for membership to CFAC. Ms. Melton reported nominating committee has recommended Ms. Corrina S. Harvey for membership. She has attended four meetings and has completed an application for membership and meets all			Open

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	<p>requirements.</p> <p>Motion made by Mary H. and seconded by Louis W. to nominate Ms. Harvey as a member of AC CFAC.</p> <p>Action: Approved – Ms. Harvey membership effective December 2009.</p> <p>Chairman Jennings reported she has spoken with some members of the Area Board in regards to representation from Caswell County. Mr. Bruton added he has also spoken with Daniel Hahn, LME CEO to bring up at the Area Board meeting tonight.</p> <p>Members discussed potential candidates for membership and have encouraged those interested to attend the meetings in the future.</p>			
<p>4.0 NC Council Conference Updates</p>	<p>Chairman Jennings shared updates from the recent NC Council Conference that was held in Pinehurst Dec. 1 – Dec. 4. Chairman Jennings informed CFAC members of the regionalization plans of the LME’s and Providers in regards to CABBHA. Chairman Jennings expressed to CFAC members how much she appreciated the AC LME Area Board and how hard they have worked to keep this LME on board with all of the issues. Chairman Jennings encouraged CFAC members to attend Area Board meetings and to continue to support the LME. Kudos was expressed to Ms. Jandy Andrews, Director of Finance for keeping the budget & allocations flowing for the consumers of Alamance & Caswell counties.</p> <p>Ms. Morrow added the Area Board meets the 3rd Tuesdays at 6:30pm at HSC.</p>			<p>Closed</p>
<p>5.0 Brynda Norris Memorial</p>	<p>Ms. Gloria Melton expressed to CFAC members regarding a memorial for long term CFAC member, Brynda Norris, who passed away in November. Ms. Melton spoke to family members of Ms. Norris at her memorial service, all donations were to make to her church – Hope Baptist Church at 710 W. Main Street, Haw River NC 27258.</p> <p>As a request from CFAC, they are requesting a small donation from the LME to be placed in memory of Ms. Norris at her church.</p>			<p>Open</p>

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	<p>Motion made by Gloria M. and seconded by Louis W. all are in agreement to request a small donation to honor Ms. Norris.</p> <p>Action: Mr. Bruton & Ms. Morrow will check with the LME regarding the request and discuss at January meeting.</p>			
<p>6.0 Monthly Reports</p>	<p><u>LME</u> – Mr. Bruton gave the following updates:</p> <ul style="list-style-type: none"> • See Times News Article “Alamance Mental Health Faces State Funding cut while it seeks partner” – The article reflects where AC LME is moving through June 30, 2011. <p><u>Area Board</u> – Area Board is meeting tonight. Will have report at January meeting.</p> <p><u>DHHS</u> – Ms. Thompson not present due to another meeting.</p> <p><u>NAMI</u> – NAMI Members reported the following updates:</p> <ul style="list-style-type: none"> • NAMI Basics Class will start Tuesday, January 12th at People’s Memorial Church in 			

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	<p>Burlington NC. For more information contact Judy Watson (447-4456) or Kathi Chrisco (578-6933).</p> <ul style="list-style-type: none"> Family to Family Class will begin Thursday, January 28th at Holly Hill Baptist Church, Burlington NC. Classes are limited to 25. 			
7.0 Read A Round	<p><i>CFAC are encouraged to review the handouts available in Read-A-Round:</i></p> <ol style="list-style-type: none"> Disability Rights Handout Involuntary Commitment Online Training 	CFAC are to sign the Read-A-Round if you would like a personal copy of the information.	Carmen Morrow	Closed
8.0 Adjournment	Meeting adjourned. The next meeting will be held on Tuesday, January 26, 2010 at 6:30pm on 1st Floor in Boardroom.		N/A	Closed

Respectfully Submitted By:

Date -----

Carmen Morrow, Recorder

*Richard Bruton, Community Affairs & Consumer Relations**

Staff to the Committee

Approved By:

*Vanessa Jennings, Chair**
Consumer & Family Advisory Committee

Date -----