



Consumer & Family Advisory Committee

ALAMANCE/CASWELL LOCAL MANAGEMENT ENTITY

Minutes Subject to Approval

**Minutes
October 24, 2009**

Present: Louis W., Vanessa J., Gloria M., Mary H., Clara T. and Ann Slaughter (Area Board)

Absent: Johnny T. (No Notification)
James W. (No Notification)
William C. (Prior Notification)
Art S. (Prior Notification)
Brynda N. (Prior Notification)

Guests: None

LME: Richard Bruton, LME QA/QI Specialist
Carmen Morrow, LME Provider Relations/Recorder
Daniel Hahn, LME CEO
Suzanne Thompson, Division Liaison

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/NEXT STEPS	RESPONSIBLE PERSON	STATUS
<i>Item number and name</i>	<i>Detailed reflection of discussion and any conclusions from discussions. Include pertinent data wherever possible.</i>	<i>Any decisions, recommendations and/or next steps the committee approves.</i>		<i>Open or Closed</i>
1.0 Call To Order	Ms. Vanessa Jennings opened the meeting.	N/A	N/A	Closed
2.0	September 22, 2009 minutes were	Minutes were approved.	N/A	Closed

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Review and Approval of Minutes	mailed earlier for review.	Motion made by Ann S., and Seconded by Mary H.		
3.0 By-Laws	<p>By-Laws Committee met on October 6th to address the revision of By-Laws. The revisions were mailed earlier for review.</p> <p>Discussions ensued regarding the proposed changes – all approved with one change.</p> <p><u>Section 10: Terms of Office for Members –</u></p> <p>Old: Members may continue to serve beyond the 3-year term to ensure a continuum of knowledge of CFAC and the MH/DD/SA service system.</p> <p>Revised: Members may serve beyond the 3-year term as non-voting members to ensure a continuum of knowledge of CFAC.</p> <p>Motion made by Mary H. and Seconded by Ann S. to approve minutes with the recommended change to Section 10.</p> <p>Action: By-Laws revisions were approved with recommended change to Section 10.</p>			
4.0 Nomination of Officers: Appointment of Nominating Committee & Membership	<p>Discussions ensued regarding nomination of officers and nominating committee. The following members were nominated:</p> <p>Louis Wilkins was nominated to chair Nominating Committee. The committee will consist of Louis W., Vanessa J., Mary H. and Gloria M.</p> <p>Recruitment of Officers ensured a lengthy discussion. Ms. Suzanne Thompson clarified the qualifications of CFAC members –</p> <ul style="list-style-type: none"> • Adult consumers (18 or older) • Family Member of Adult or Child consumer 			Open

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	<p>Mr. Bruton added he has received information from consumer/parent in Caswell County that attends Collaborative in Caswell County as a potential candidate for membership.</p> <p>Recommendation was made to have Nominating and Membership Committee as one committee due to small membership numbers at this time. Mary H. requested to be only a part of the Nominating Committee, not Membership.</p> <p>Action: Motion made to approve Louis W. as Chair of Nominating/Membership Committee. Motion made to approve Nominating Committee: Mary H., Gloria M., Vanessa J. and Louis W.</p>			
5.0 LME Updates	<p>Mr. Daniel Hahn, LME CEO gave the following updates:</p> <p><u>Community Support</u> changes will impact the system – there will be at least 30,000 – 50,000 individuals impacted by this service going away across the State of NC.</p> <p><u>Comprehensive Provider</u> – all services provided under one provider (Psychiatry, Outpatient, etc.) is being discussed and proposed at the State level.</p> <p><u>Caswell Clinic</u> –Provider pulled out of Caswell County and the LME continued to see consumers for medication evaluations, etc., we have moved the MD back to Alamance County and have contracted with ACTA (Transportation System) to transport consumers to Alamance County to continue continuity of care until provider can be placed in Caswell County.</p> <p><u>3 Way Contract</u> – This fiscal year the amount of money has been increased for the 3-way contract at Alamance Regional for beds which has decreased the number of consumers going to Central Regional.</p> <p><u>Question: Has there been a waiting list for the 8 beds?</u> <i>Answer: No – there has not been a waiting list for the beds at ARMC. As report for the Central Region, Alamance/Caswell had Zero re-admissions back to State Institutions. We are very proud of these numbers.</i></p>			Closed

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	<p><u>Question: Is there a benefit from short term stay?</u> <i>Answer: The 1st authorization is (5-7 days) - if need longer UR/STYR unit will grant authorization based on medical necessity. Kent Smith, LME Hospital Liaison works very hard with care coordination.</i></p> <p><u>Area Board Report</u> - The LME will continue discussing consolidation - as a part of consolidation the LME had to consider the 100 retirees and the Area Board voted to set aside 2.6 million dollars for retiree's benefits for health care. We will continue to move forward. Mr. Hahn announced meetings have been set up with Alice Bordsen and Dan Ingle.</p> <p>Meeting has been set up with large providers to discuss the Benefits Package with LME Managers and Medical Director, Dr. Holding this week.</p> <p><u>Mr. Richard Bruton continued with LME Updates:</u></p> <p><u>CIT Training</u> was completed last week. There were 6 officers from Graham Police Department and Mebane Police Department. We received good feedback from the small group.</p> <p><u>Finance Report</u> is included in packet as always. Ms. Jandy Andrews will report at the next meeting once report to Division has been approved for how to allocate the most recent budget cuts.</p> <p><u>Mystery Shopper</u> - Mr. Bruton discussed this process with CFAC members to see if they would be interested in being a part of this Quality Improvement Process. <i>Action: Tabled to next meeting.</i></p> <p><u>Question: Where are we with OPC?</u> <i>Answer: Mr. Hahn stated the LME has responded in a letter to Judy Truitt dated October 30th clarifying some issues regarding financial status and cleared up issues regarding retirees.</i></p>			

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6.0 Monthly Reports	<p><u>LME</u> – See Updates below</p> <p><u>Area Board</u> – See LME Updates</p> <p><u>DHHS</u> – Ms. Thompson gave the following updates:</p> <ul style="list-style-type: none"> • Each LME had to turn in plans to Division regarding how they will reduce State services. Out of 24 LME’s – 11 were approved, 13 needed additional information. • NC Council on Developmental Disabilities is looking for participation from people with Developmental Disabilities and their family members to participate in a leadership program that provides training on how to influence public policy & advocate for systems change. • All applications must be submitted by December 1st. • For further information, please 			

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	<p>contact Freida Moore at 1-800-357-6916 or Freida.Moore@ncmail.net. Applications can be downloaded from www.ncpartnersinpolicymaking.com. Or they can be mailed to NC Partners in Policymaking, 3801 Lake Boone Trail, Suite 250, Raleigh NC 27607.</p> <ul style="list-style-type: none"> • Self Direction in the CAP MR/DD Supports Waiver – there are three information sessions. Please see flyer in packet. <p><u>NAMI</u> –</p> <ul style="list-style-type: none"> • CIT – NAMI worked with the LME on this training. Provided refreshments, consumer and family members for the panels. Mr. Bruton added the LME appreciated all of the hard work NAMI puts into the training. • NC NAMI Conference was held on October 16- 17, 2009 in Raleigh. 			

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	<ul style="list-style-type: none"> • NAMI Billboards series have been developed by Art Springer and his son. • There are two displayed now – Hwy #64 (Caswell Area) and Reidsville. • Art Springer and his son David were both presented the President’s Award for their work on the billboards at the Conference. <p>Other –</p> <p>Mr. Louis Wilkins announced Parent Advisory Council with Bill Hussey, ABSS is going well. Continue to work with family members regarding IEP understanding.</p>			
7.0 Read A Round	<p><i>CFAC are encouraged to review the handouts available in Read-A-Round:</i></p> <ol style="list-style-type: none"> 1. NC Council Community News Sept/Oct. 2009 2. Disability Rights of NC Targets/2010 3. 2008/2009 Consumers Deaths State Report 4. MH/DD/SAS Community Systems Progress Report (4th Qtr) & Appendices 5. SFY 2009-2010: Statewide System Performance Report 	CFAC are to sign the Read-A-Round if you would like a personal copy of the information.	Carmen Morrow	Closed

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	6. Emergency Department Report			
8.0 Adjournment	Meeting adjourned. The next meeting will be held on Tuesday, November 24, 2009 at 6:30pm.		N/A	Closed

Respectfully Submitted By:

Date -----

Carmen Morrow, Recorder

*Richard Bruton, Community Affairs & Consumer Relations**

Staff to the Committee

Approved By:

Date -----

*Interim Chair**

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