



Consumer & Family Advisory Committee

ALAMANCE/CASWELL/ROCKINGHAM LOCAL MANAGEMENT ENTITY
Ricky Graves, Chair

Minutes Subject to Approval

Minutes June 23, 2009

Present: Vanessa J., Kim S., Monica O., Ricky G., Mary H., Luellen K., Clara T. and Suzanne Thompson (CFAC Liaison)

Absent: *Sharon L. (Prior Notification)*
Johnny T. (No Notification)
Carl B-Watkins (Prior Notification)
Gloria M. (Prior Notification)
James W. (No Notification)
Louis W. (No Notification)
William C. (Prior Notification)
Ann S. (Prior Notification)
Art S. (Prior Notification)
Adele N. (No Notification)
Brynda N. (Prior Notification)

Guests: **None**

LME: *Helen Feroli, LME QA/Provider Relations Manager*
Richard Bruton, LME QA/QI Specialist
Carmen Morrow, LME Provider Relations/Recorder

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/NEXT STEPS	RESPONSIBLE PERSON	STATUS
<i>Item number and name</i>	<i>Detailed reflection of discussion and any conclusions from discussions. Include pertinent data wherever possible.</i>	<i>Any decisions, recommendations and/or next steps the committee approves.</i>		<i>Open or Closed</i>
1.0 Call To Order	Chairman Graves called meeting to order and Introductions were made. Chairman Graves gave brief farewell to Alamance/Caswell CFAC Members for their hard work and pleasure it was to work together for the past three years.	N/A	N/A	Closed
2.0 Review and Approval of Minutes	May 26, 2009 minutes were mailed earlier for review.	Motion made to approve minutes. Minutes were approved as written.	N/A	Closed
3.0 Nomination of New Officers	Mr. Graves announced Adele Newman, new CFAC member has been voted in to replace him as Chair of CFAC. Ms. Newman was not in attendance tonight. Co-Chair will be tabled until August meeting. CFAC Bylaws were distributed to CFAC members to look over and make any changes or suggestions to discuss at August meeting. Action: Motion made & seconded to appoint Ms. Newman as new CFAC Chair. Will discuss CFAC Bylaws and Co-Chair position at August Meeting.			Open
4.0 CFAC End of Year Report	Mr. Graves distributed "Draft" copy of End of Year Report that he has drafted for the 2008-2009 yearend report. CFAC members read over report and made minor changes. Action: Motion made and seconded to approve End of Year report with the following changes. Mr. Graves will make changes and forward to Richard Bruton at the LME.			Open

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4.0 LME Updates	<p>The following LME Updates were given:</p> <p><u>CAP Reviews</u> – Ms. Feroli reported CAP reviews have been completed for the LME. All service providers, Area Board and CFAC members were mailed memorandum regarding Local Benefit Management guidelines regarding the CAP MR/DD waiver recipients.</p> <p>There were 54 consumers reviewed – after all reviews were completed, 6 consumers need additional services that may require IPRS funding, but burden of proof will need to come from provider. Mr. David Sykes will continue to discuss with providers regarding CAP services to make sure billing for consumers are at the proper level of services that are required.</p> <p><u>OPC Merger</u> – Ms. Feroli did not have a report but that discussions continue with Directors.</p> <p><u>Crisis Services</u> – Youth Haven Services will not be able to provide Crisis Services effective July 1, 2009. The LME will take over the service until budget has been approved.</p> <p><u>MAJORS Application</u> – Ms. Feroli reported the LME did submit application to State for the MAJORS program.</p> <p><u>Residential Services (Level III & Level IV)</u> – In the budget proposal there is a special provision to disseminate all Level III and Level IV residential facilities. We anticipate this is going to happen and we are in the process of retrieving information of Alamance/Caswell consumers who are in these facilities for Care Coordination.</p> <p>Ms. Feroli announced her resignation to CFAC members effective July 31, 2009.</p> <p><u>Question: How are things going with new Medical Director?</u> <i>Answer: They are going very well. He has been very resourceful.</i></p> <p>Ms, Feroli announced all contracts have been cut by 15% for providers due to anticipated</p>			Closed

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	<p>budget cuts. We continue to wait on final budget.</p> <p>Mr. Bruton discussed the May issue of Provider Highlights Newsletter has been forwarded to providers with valuable information. Please look over and if you have any suggestions, please contact him.</p> <p>Recruitment continues for Human Rights Committee as well as CFAC Recruitment – if you are interested, please contact Richard Bruton at ext. 4224.</p>			
<p>5.0 Monthly Reports</p>	<p>LME – Please see LME Updates.</p> <p>Area Board – Ms. Ann Slaughter was not in attendance. Area Board meeting was held on Tuesday, June 16th, no minutes as of yet. Once minutes are completed, a copy will be forwarded to all CFAC members.</p> <p>DHHS – Ms. Suzanne Bellian reported the following:</p> <ul style="list-style-type: none"> • OPC – There has been agreement done of the two LME’s to enter into formal merger talks. • Budget – Still not approved, it changes daily. Anticipate Health & Human Services and Education 			<p>Open</p>

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	<p>to take huge cut.</p> <p>State CFAC -No report. See minutes from last meeting in packet.</p> <p>NAMI – The following updates are:</p> <ul style="list-style-type: none"> • Yard Sale will be held on Saturday, June 27th. Donations will be accepted up until June 25th. The event will be held from 7am – 1pm at 1732 W. Davis Street, Burlington NC. • Bake Sale & Plant Sale will occur also. Togetherhouse will also sale biscuits & coffee as a fundraiser. 			
<p>6.0 Read–A–Round</p>	<p><i>CFAC are encouraged to review the handouts available in Read–A–Round:</i></p> <ol style="list-style-type: none"> 1. LME Balance Sheet as of 5/31/09 2. CFAC Bylaws 3. 3rd Qtr. Performance Contract Report 4. New Directions Disability Rights Newsletter 5. New Access to Care Grid 6. Implementation Update #57 	<p>CFAC are to sign the Read–A–Round if you would like a personal copy of the information.</p>	<p>Carmen Morrow</p>	<p>Closed</p>

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	- June 2009 7. April 2009 LME Board Minutes 8. Disability Rights Discharge Planning Checklist 9. LME Provider Highlights Newsletter - June 2009			
7.0 Adjournment	Meeting adjourned. The next meeting will be held on Tuesday, August 25, 2009 at 6:30pm. There is no meeting in July.	Agenda Items:	N/A	Closed

Respectfully Submitted By:

Date -----

Carmen Morrow, Recorder

*Helen Feroli, Community Affairs & Consumer Relations**

Staff to the Committee

Approved By:

Date -----

*Ricky Graves, Chairman**

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