



Consumer & Family Advisory Committee

ALAMANCE/CASWELL/ROCKINGHAM LOCAL MANAGEMENT ENTITY

Minutes Subject to Approval

Minutes February 26, 2008

Present: *Gloria M., Luellen K., Monica O. Brynda N., James W., Louis W., Sharon L., John O., Carl B-Watkins and Nancy B. Ann Slaughter (Area Board) and Norman Melton (Area Board)*

Absent: *Jim G. (Prior Notification)*
William C. (Prior Notification)
Mark L. (Prior Notification)
Art S. (Prior Notification)
Mary H. (Prior Notification)
Ricky G. (Prior Notification)
Irmgard M. (Prior Notification)
Margaret S. (Prior Notification)

Guests: **J. Smith**

LME: *Helen Feroli, Community Affairs & Consumer Relations*
Daniel Hahn, ACR LME Chief Executive Officer
Jandy Andrews, Finance
Suzanne Bellian, Division Liaison
Carmen Morrow, Provider Relations/Recorder

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/NEXT STEPS	RESPONSIBLE PERSON	STATUS
<i>Item number and name</i>	<i>Detailed reflection of discussion and any conclusions from discussions. Include pertinent data wherever possible.</i>	<i>Any decisions, recommendations and/or next steps the committee approves.</i>		<i>Open or Closed</i>
1.0 Call To Order	Chairman Owen called meeting to order. Introductions were made.	N/A	N/A	Closed
2.0 Review and Approval of Minutes	No Minutes were reviewed due to January 2008 Meeting cancelled due to inclement weather.	N/A	N/A	Closed
3.0 Finance Report	<p>Ms. Jandy Andrews, Finance gave a brief overview of financial status of the LME. This report will be given on a quarterly basis to CFAC, but all CFAC members will continue to receive financial statements monthly in packets. Ms. Andrews asked CFAC members to review December 31, 2007 and January 31, 2008 financial statements in packets.</p> <p>Ms. Andrews stated the LME continues to remain strong financially. All providers are being paid on a monthly basis. We are in a much healthier position financially than we were last year. Ms. Andrews briefly discussed the payment timeliness standards.</p> <p>CFAC thanked Ms. Andrews for attending. No question/answer session.</p>			Closed
4.0 LME Executive Report	<p>Mr. Daniel Hahn thanked CFAC members for allowing him to attend and give brief updates. The following updates were given:</p> <p><u>Finance Report</u> – Mr. Hahn continued with Ms. Andrews’s sentiments of the LME in a better place than last year with finances. The LME has designed a reconciliation system to help with provider payments, etc. We continue to hold monthly meetings with some providers to discuss any concerns regarding financial issues & payments, which has helped streamline the process and head off any problems before they become enormous.</p> <p><u>Community Psychiatry</u> – We continue to be devoted to community psychiatry. Caring Family Network divestiture of physician services occurred last year.</p>			Closed

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	<p><u>Crisis Services</u> – the LME continues to stay devoted to providing crisis services in the community as a “safety net”. Dr. Cristina Mickiewicz has come on board as the Medical Director. We continue to educate, communicate and provide technical assistance with providers about services in the community and how to assess them?</p> <p><u>Community Support Service</u> – Mr. Hahn briefly gave an overview of the state problem with this service. You will find articles in your packets from News & Observer referring the many issues that are occurring with community support. Thanks to Provider Relations/Quality Improvement department here at the LME, with endorsement, monitoring and post payment reviews we continue to stay on top of providers. The LME provider network is very strong.</p> <p>Mr. Hahn spoke briefly about the Dominion Healthcare and the withdrawal of the Attorney General’s office pulling out and giving all of the responsibilities to the LME’s to handle.</p> <p><u>Mercer Report</u> – Mr. Hahn announced the reviewers were here on site in January and no report as of yet.</p> <p><u>Question/Answer Session:</u></p> <p>Question – Has Broughton Hospital been recertified? <i>Answer – Suzanne Bellian, CFAC Liaison reported no recertification has taken place. Request has been made to CMS. There has not been any response received as of yet.</i></p> <p>Question – “How close is the LME to 45 day payment turn around”? <i>Answer – Mr. Hahn reported the LME has 130 providers who are on a payment schedule. There has been some confusion within the provider network about the 45-day turnaround and he will refer to question to Ms. Andrews for more information.</i></p>			
5.0 Membership	Chairman Owen discussed the importance of recruitment for CFAC. There are several members			Open

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Committee/Nominating Committee	<p>who will roll off and CFAC needs to recruit members for all disabilities and three counties. The following members volunteered for the Membership Committee:</p> <p style="text-align: center;">Sharon L., Gloria M., Luellyn K. and Ricky G. (Helen or John will contact).</p> <p>Nominating committee will meet very soon. Ms. Bellian announced Centerpoint LME has a great CFAC Brochure that may be helpful. Also, Upcoming CFAC Workshop there will be a session on CFAC Recruitment.</p> <p><i>Action: Ms. Feroli will contact membership committee to set up meeting.</i></p>			
6.0 Public Comment	No Public Comment.			Open
7.0 Monthly Reports	<p>LME – Ms. Feroli announced the following:</p> <p><u>New Organizational Chart</u> – the following announcements were made:</p> <ul style="list-style-type: none"> ❑ Alicia Graham – Clinical Director ❑ Suzanne Marens – UR/STR Manager ❑ Helen Feroli – QI/PR Manager ❑ Victor Armstrong – Care Coordination Manager <p><u>Quarterly Newsletter</u> – 1st Edition of Quarterly Newsletter has been distributed (please see in your packet). It was distributed to 70,000 households through Times News. The newsletter is scheduled to go out in three Rockingham newspapers tomorrow. Ms. Feroli stated the LME would put</p>			Open

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	<p>together a couple of stakeholders for feedback to help with the next edition. The next edition is scheduled for April distribution. Suggestion was made to include CIT Training officers for next edition.</p> <p><u>QM Committee</u> – Mr. Owen announced QM Committee will be held on March 17th @ 10am at the LME. If there are any members interested in attending, please contact Ms. Feroli.</p> <p>Area Board – No report. Mr. Hahn gave board report in LME Executive Report. January Area Board minuets are included in your packets.</p> <p>DHHS – The following was reported:</p> <p>Mike Mosely has retired from Division of MH/DD/SAS. His last day is February 29th. No word on replacement.</p> <p>CFAC Conference is scheduled for Friday, February 29th and Saturday, March 1st. All conference presentations will be available on the Division website 7 days after conference.</p>			

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	<p>Regional CFAC Training will be offered on April 23rd. Training is scheduled from (9am – 4pm)/no limits on how many members can attend. More information to come on location. There will be topics discussed specifically to ACR LME CFAC.</p> <p>There will be QM presentation – each CFAC will work with Division and each LME will present Crisis Plan to CFAC. Also, facilitation skills will be presented. If there is any specific information that you want to address for your LME, please email to Suzanne.</p> <p>Gloria M. questioned to Jail Diversion screening tool. Can it be changed? <i>Action: Ms. Bellian stated she could forward request at the Division level.</i></p> <p><u>Question/Answer Session:</u> Question: What is the staffing pattern at new hospital? There are rumors of understaffing.</p> <p>Answer: Suzanne stated she would check on the Division level.</p> <p>State CFAC – No report due to length of meeting. Minutes are attached from</p>			

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	previous meetings.			
8.0 Service Area Reports MH/DD/SA	<p>DD- OE – No report. Will report next month.</p> <p>DD Friends Group – No report. Will report next month.</p> <p>ARC – No report. Will report next month.</p> <p>NAMI – Gloria Melton reported on the most recent CIT Training that was held on January 28th – February 1st. There were 14 officers who attended the training. Ms. Melton announced by county how many officers attended. Please refer to CFAC packets for more information. There will be more trainings offered throughout the year. Ms. Feroli will be the LME representative for CIT. Mr. Owen announced Karen Webb did help get the program off the ground.</p> <p>Yard Sale will be held on April 26th. If you have items to donate, please inform Mr. Springer.</p> <p>NAMI Walks will be held on May 17th.</p>	N/A	N/A	Open

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	Lifespan -No report.			
9.0 Read-A-Round	<p><i>CFAC are encouraged to review the handouts available in Read-A-Round:</i></p> <ol style="list-style-type: none"> <i>1. January 31, 2008 - NC Council Community News.</i> <i>2. Progress Indicators for 2nd Quarter 2007- 2008.</i> <i>3. Kate B. Reynolds Charitable Trust Partners with Reclaiming Futures</i> 	CFAC are to sign the Read-A-Round if you would like a personal copy of the information.	Carmen Morrow	Closed
10.0 Handouts	<ol style="list-style-type: none"> <i>1. December 2007& January 2008 SCFAC Minutes</i> <i>2. December 2007 Area Board Minutes</i> <i>3. CB#87 - SA Nominal Incentives</i> <i>4. Guidelines for the Use of SA Treatment Funds for Nominal Incentives</i> <i>5. 2008 CFAC Meeting Dates/SCFAC Membership Contact & Regions</i> <i>6. Dispelling the Myths about Information Sharing Between the MH & Criminal Justice Systems</i> <i>7. Implementation Update #40 - Extension of Transition Period until Oct. 31, 2008 for CAP MR/DD Services & Supports provided by Guardians & Family Members</i> <i>8. Alamance News Article - " Course teaches police about mental disorders".</i> <i>9. Community Wellness Newspaper Insert - Issue No. 1</i> <i>10. Series of Newspaper articles</i> 			
11.0 Adjournment	Meeting adjourned. The next meeting will be held on Tuesday, March 25, 2008 at 6:30pm.	<p>Agenda Items:</p> <ul style="list-style-type: none"> <input type="checkbox"/> CFAC Action Plan 	N/A	Closed

Respectfully Submitted By:

Date -----

*Carmen Morrow, Recorder
Helen Feroli, Community Affairs & Consumer Relations*
Staff To The Committee*

Approved By:

John Owen, Chairman
Consumer & Family Advisory Committee*

Date -----