



Consumer & Family Advisory Committee

ALAMANCE/CASWELL/ROCKINGHAM LOCAL MANAGEMENT ENTITY

Minutes Subject to Approval

Minutes
May 22, 2007

Present: *Nancy B., William C., Ricky G., Luellen K., Sharon L., Brynda N., Carl BW. John O., Mark L., James W., Mary H., Margaret S., Art S., Louis W., Clara T. Irmgard Miller and Ann Slaughter, Area Board.*

Absent: *Gloria M. (Prior Notification)*
Norman Melton (Prior Notification)
Jim G. (Prior Notification)
Betty S. (Prior Notification)
Suzanne Bellian (Prior Notification)

Guests: *Mary Springer*
Tom Wilson, OE Enterprises

LME: *K. Webb, Community Affairs & Consumer Relations*
A. Stevens, QI/Community & Provider Relations Manager
C. Morrow, Recorder

AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION/NEXT STEPS	RESPONSIBLE PERSON	STATUS
<i>Item number and name</i>	<i>Detailed reflection of discussion and any conclusions from discussions. Include pertinent data wherever possible.</i>	<i>Any decisions, recommendations and/or next steps the committee approves.</i>		<i>Open or Closed</i>
1.0 Call To Order	Chairman Wilkins called meeting to order.	N/A	N/A	Closed
2.0 Review and Approval of Minutes From April Meeting	Minutes of the April 2007 CFAC meeting were mailed earlier for review.	Mark L. made motion to accept the minutes as written. Ricky G. seconded motion. And motion carried.	N/A	Approved
3.0 Drop In Center Report	<p>Ms. Brenda Poteat, Allied Churches gave brief report on the progress of the Drop In Center. The numbers have increased since the center has opened – 53 consumers were seen last month. The increase of consumers is due to 90–day turnover at Shelter. Ms. Poteat reported the LME has given the Drop In Center two vans for transportation but the first van needs major repair. NAMI has agreed to purchase a sign for the building. Currently funding is very low – due to expenses – leases, etc. Allied Churches is seeking funding to continue this service – If we can’t find anymore funding, we will have to cut hours until July 1st. The Center currently runs 5 days a week (7 am – 3:30 pm).</p> <p>Mr. Wilkins thanked Ms. Poteat for the report and if any CFAC members hear of any potential funding ideas, please forward to Ms. Poteat at the Drop In Center.</p>			
4.0 OE Presentation	<p>Mr. Tom Wilson, OE presented to CFAC members a proposed new service definition to replace ADVP (Adult Developmental Vocational Program) with CAET (Community Activity and Employment Transitions). Over the past months (July – April) OE has placed zero number of consumers for ADVP. There are several reasons: many consumers do not want to work in community and some family members prefer for consumer to not work outside of the workshop.</p> <p>The new service definition (CAET) is community focused activities day/night services that provide supervision and service during a substantial part of the day in an integrated setting (defined as 51% non – disabled: and 49% disabled) or have a plan that works toward becoming</p>			

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	<p>an integrated setting. This plan will allow the service to be individualized according to local area needs: economic conditions, unemployment rates.</p> <p><u>Eligible Recipients:</u> Individuals with developmental disabilities and/or co-occurring mental illness diagnoses, and/or traumatic brain injury.</p> <p>The service can be provided on an individual or group basis. Participation will be on a scheduled basis as reflected in the PCP (Person Centered Plan). The service is designed to support the individuals personal independence and promote social, physical and emotional well being through activities such as: integrated employment, social skills development, leisure activities, training in daily living skills, improvement of health status, and utilization of community resources.</p> <p><u>Why the State should allow this proposed service definition?</u></p> <ul style="list-style-type: none"> ➤ Ratios will be smaller instead of one to ten, potential to be one to one or one to three. ➤ Transportation is included in the new service definition, not addressed in the original ADVP definition ➤ Individuals who choose to continue to work in the facility will be providing some of the funding for those who select integrated options. ➤ Best Practice Model <p>Mr. Wilson expressed OE serves 80 individuals over the age of 50 + and the new service would help consumers get services with retirement. We would continue to provide a safety net for those who will require more training, etc. There are two pilot programs in the state so far. Mr. Wilson asked CFAC for it's support and try to work with the LME on planning for the proposed definition.</p> <p>Ms. Amy Stevens added the LME is aware of discussions that ADVP service definition will go away soon. We are trying to work with OE to plan. Currently there are 128 individuals who</p>			

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	<p>receive ADVVP service. Discussions continued about Supportive Employment and Self Determination Training. Mr. Wilson stated OE is planning forums and community activities to inform consumers and family members.</p> <p>Motion made to support proposed new service definition with pre planning with the LME.</p>			
<p>5.0 LME Updates</p>	<p>Ms. Amy Stevens, QI/Provider Relations reporting the following LME Updates:</p> <p>The new Alamance–Caswell–Rockingham LME Annual Plan has been completed and distributed to stakeholders, etc. for last year. Please see copy in your CFAC packet.</p> <p><u>Ralph Scott Follow Up</u> – Ms. Stevens apologized to CFAC members regarding miscommunication at the April Meeting. The LME did not cut rates by 100%; the proposed cut was for 50% and only for May/June services for Residential services (YM812/813). The new rates have been finalized and approved for July 1st. The modified rate is a cut of 30% – YM812 (\$113.39) and YM813 (\$81.31). We continue to work with Ralph Scott regarding the 8 consumers the rate was affecting and the case managers of those who received discharge letters.</p> <p><u>Divestiture</u> – The LME is in negotiations with providers to divest the following services: Crisis and Physician Services. We have been very pleased with the provider agencies that are willing to provide these services. The LME is planning to do a lot of marketing and educating the community on the services. We are hopeful that we will have an ACT Team in Rockingham County, and we will try to keep the Caswell location as it is now. The LME is sending out Welcome Packets to each new consumer – we have distributed approximately 500 so far.</p> <p>Ms. Stevens expressed the LME appreciates the work of CFAC and we will continue to keep you informed.</p>			
<p>6.0 Nominating Committee Report</p>	<p>Mr. John Owen gave brief report from Nominating Committee. The group met on May 7, 2007 and suggested two new members for CFAC Membership: Monica O. and Debra M., both people are from Rockingham County for approval. Ms. Webb has contacted both members.</p> <p><i>Action: Motion made by Mark L., and seconded by Carl B-W to approve new members to CFAC. Motion carried.</i></p>			

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	<p>Also, suggestions were made for officers for next year – they are as follows:</p> <ol style="list-style-type: none"> 1. John O. – Chair 2. Sharon L – Vice Chair 3. Ricky G – Vice Chair <p>Action: Motion made by Carl B-W. And seconded by Mark L. to approve new officers for next year. Motion carried.</p> <p>Mr. Owen discussed the new Conflict of Interest Policy (please see handout) – it states Direct Employees of the LME shall be prohibited from serving as voting members of the CFAC. Employment through a provider agency shall not disqualify a CFAC member who is otherwise qualified from serving.</p> <p>Please read over the policy and complete – please turn in at the end of the meeting.</p>			
<p>7.0 Public Comment Section – (Limit to 5 minutes)</p>	<p>No Public Comment.</p>			
<p>8.0 Service Area Reports MH/DD/SA</p>	<p>DD- OE – Report was given by Tom Wilson. Brynda N. reported work has been coming back to OE.</p> <p>DD Friends Group – No Report.</p> <p>ARC – Nancy B. reported the directors’ position would now be part time. She will bring membership forms to next CFAC meeting.</p> <p>NAMI – Mary H. reported the NAMI Walk on May 5th was very successful despite</p>	<p>N/A</p>	<p>N/A</p>	<p>Closed</p>

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	<p>the rain. NAMI raised \$60,000. Very pleased with support from Together House and members across the State.</p> <p>Belk Charity Days was a success with \$600 raised from the two-day event.</p> <p>May 14th is the Spring Meeting. Debbi Kennerson-Webb with Caring Family Network spoke at the last meeting. Ms. Connie Windham, Systems of Care with the LME will speak at the July meeting.</p> <p>Mr. Springer reported Mike Weaver with Guilford Center would speak at meeting in June regarding support groups.</p> <p>Ms. Hawk reported the Community Resource Fair was very successful. The turnout was wonderful from consumers and providers.</p> <p>NAMI will sponsor a booth at the Carousel Festival in September.</p> <p>Mr. Springer announced NAMI would hold a Yard Sale very soon. If you would like to give donations, please contact Mary Springer.</p>			

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	<p>Lifespan –Mr. Wilkins announced Bill Hussey, Director of Exceptional Children with ABSS is working hard to develop a Parent Advisory Group for children with special needs. The first meeting was not well attended, but he will continue to work hard.</p> <p>Mr. Wilkins announced funds from the State for autistic children has been depleted. ABSS will only have \$7k to assist children for this program. All teacher assistants will be cut from the program.</p>			
<p>9.0 Monthly Reports</p>	<p>LME – Ms. Webb announced that a CFAC staff liaison will be hired and hopes are that this person will be attendance at the June meeting.</p> <p>Ms. Webb reported that two officers, one from the sheriff’s department and one from the Burlington Police Department, will attend the 40-hour CIT training in Wake County in June. There is hope to coordinate with Alamance Community College to get the program offered locally in the future.</p> <p>Ms. Clara T. announced the Coalition</p>			

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	<p>Rally held in Raleigh regarding Reform was well attended.</p> <p>Area Board – Ms. Slaughter announced Bennie Kidd is the new LME Finance Officer – formerly Director of ARC.</p> <p>Mr. Richard Stegenga has resigned and will begin new position with Department of Social Services on June 1st.</p> <p>DHHS – Suzanne Bellian, CFAC liaison in Guilford County. Will attend June meeting.</p> <p>State CFAC – Carl B-Watkins reported on the following:</p> <ul style="list-style-type: none"> ➤ Approval of new Community Support rates is complete. ➤ New DHHS Secretary Dempsey Benton has been appointed to replace Carmen Hook Odum. ➤ State CFAC drafted letter opposing single portal entry. ➤ State CFAC approved letter regarding the distribution 			

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	<p>protocol for the MH Trust Fund.</p> <ul style="list-style-type: none"> ➤ Parity Bill has been proposed – SA has been taken out of the bill, we are opposing until SA has been included. ➤ Implementation Update #29– Extension of Provisionally Licensed Providers has been released from the Division. 			
10.0 Read-A-Round	<p><i>CFAC are encouraged to review the handouts available in Read-A-Round:</i></p> <ol style="list-style-type: none"> 1. <i>No Read Around</i> 	<p>CFAC are to sign the Read-A-Round if you would like a personal copy of the information.</p>	<p>Carmen Morrow</p>	<p>Closed</p>
11.0 Handouts	<ol style="list-style-type: none"> 1. <i>SCFAC April 2007 Minutes</i> 2. <i>April Area Board Minutes</i> 3. <i>ACR LME Annual Report</i> 4. <i>NC Council Community News (April 2007)</i> 5. <i>Representative Alice Bordsen "Your Voice in Raleigh" Newsletter (May 2007)</i> 6. <i>Conflict of Interest Policy</i> 7. <i>Workforce Development Focus Groups</i> 8. <i>Raleigh News & Observer - New Secretary</i> 9. <i>Letter from Carmen Hooker Odom</i> 			
12.0 Adjournment	<p>Chairman Wilkins adjourned the meeting at 8:30 p.m. The next meeting is at 6:30 pm. Tuesday, June 26th in the 1st Floor</p>	<p>N/A</p>	<p>N/A</p>	<p>Closed</p>

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	Boardroom at the HSC Building.			

Respectfully Submitted By:

Date -----

Carmen Morrow, Recorder
*Karen Webb, Community Affairs & Consumer Relations**
Staff To The Committee

Approved By:

Date -----

*Louis Wilkins, Chairman**
Consumer & Family Advisory Committee