



BOARD of DIRECTORS MEETING

October 21, 2008

The Alamance-Caswell-Rockingham Local Management Entity Board of Directors met Tuesday, October 21, 2008 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC

BOARD MEMBERS PRESENT: Mr. J.W. Joyce, Ms. Ann Slaughter, Mr. Bill Franklin, Dr. Russell Gill, Ms. Donna Lawson, Mr. David Carter, Ms. Edith Collins, Chairman Ron Norwood, Ms. Ethel Gwynn, Ms. Brenda Page, Commissioner Jeremiah Jeffries, Ms. Patsy Smith, Dr. Ernest Eason, Ms. Terri Ludwig

BOARD MEMBERS ABSENT: Mr. Emery Partee, Commissioner Dan Ingle Mr. Sam Isley, Commissioner Harold Bass, Mr. Norman Melton, Mr. Hal Griffin

AREA PROGRAM STAFF PRESENT: Mr. Daniel S. Hahn, Executive Director; Mr. Larry Aggers, Finance Director; and Ms. Cathy Moore, Clerk to the Board

GUESTS: Mr. Robert Middleton, Rockingham Mental Health Director; Mr. Mike Taylor, LME Attorney, Mr. Larry Johnson, Rockingham County Human Services Director

- I.** Chairman Norwood called the meeting to order.
- II.** Mr. Carter gave the invocation.
- III.** Chairman Norwood welcomed everyone to the meeting and introduced guests.
- IV.** Chairman Norwood asked for approval of the August 19, 2008 Board minutes.

ACTION: Motion made by Commissioner Jeffries to approve the August 19, 2008 Board minutes as written. Motion seconded by Mr. Franklin. All approved.

V. Chairman's Comments – Ron Norwood

- Chairman Norwood discussed recent publicity regarding Smokey Mountain Area Director's salary and circumstances surrounding his resignation. In light of these circumstances, the Board will go into Executive Session to review Mr. Hahn's current contract and bring Board members up to date on the details.
- Norman Melton is at home recovering from his recent illness and hopes to be able to attend the December Board meeting.
- Board members were asked if they were satisfied with the update that Mr. Hahn sent out in lieu of a September meeting. All concurred.

VI. Nomination for Chair-elect – Donna Lawson

ACTION: Ms. Lawson, representing the Nominating Committee, motioned that David Carter be accepted as Chair-elect for fiscal year 2008-09. Motion seconded by Mr. Joyce. All approved.

VII. Executive Director's Report – Daniel Hahn

- Mr. Hahn noted that he had recently talked with Mr. Melton who wishes everyone well and looks forward to being at the next meeting.
- **Continued difficulty with State institutions** - The Cherry Hospital situation affects consumers who need services. Central Regional Hospital is not able to bill Medicaid/Medicare and third party insurance at this time.
- **After-Care Continuity of Care issues and Response to the Division** – The LME recently received a letter from Leza Wainwright, Division co-Director, noting that clients are not getting services within thirty days of discharge from State hospitals. The LME has responded with a Plan of Correction and will receive three months of technical assistance from the Division to correct the issue.
- **Crisis Services Issues** – The Division secretary has identified significant new funding for Crisis Services to augment what is currently available in the community. With this in mind, the Division has partnered Alamance-Caswell with Durham and OPC and Rockingham has been partnered with Centerpoint, thus dividing the services within our LME. After a lengthy discussion it was determined that it would be in ACR's best interest for the Board to send letters to the General Assembly and the Division expressing opposition and displeasure with this division.

ACTION: Mr. Franklin motioned that the Board take action to express displeasure to the proper individuals at the division of the three counties regarding Crisis Services. Motion seconded by Ms. Collins. All approved.

Mr. Taylor, as attorney to the Board, was engaged to consult with Mr. Hahn and Chairman Norwood in drafting a letter regarding this issue.

- **NC Council 2008 Program of Excellence Award Winner** – Alamance-Caswell-Rockingham LME has been recognized as the recipient of the Smoking Cessation/Smoke Free Restaurant Program.
- **NC Council's Board of Director's request for Representation for Central Region** – Mr. Franklin indicated his interest in this position. Mr. Hahn noted that he would pass this along to the Council.
- **Crisis Continuum** – The LME needs to remain vigilant and not lose sight of the importance of this issue.
- **LOC Update** – Mr. Hahn along with David Swann, Crossroads CEO, recently gave a presentation to the LOC regarding the effects of Mental Health Reform across the State.
- **Division's Expectation of Trending Data** – Mr. Aggers presented an example of trending data that the LME is currently capable of tracking.
- **URAC/UR/UM Policy & Procedures** – The LME is currently involved in the accreditation process seeking URAC Accreditation. The LME has contracted with a private consultant to assist in this process.

VIII. Budget/Fiscal Report – Larry Aggers, Finance Director

Bank Balance as of 9.30.2008

- Wachovia Checking - \$24,196
- Capital Management Trust - \$7,193,994

Statement of Revenues, Expenditures and Changes in Fund Balance

- Revenues are at 21% or \$1,502,119 for the year-to-date representing three months through September 30, 2008
- Expenditures are at 20% or \$1,794,772 representing three months through September 30, 2008
- Fund Balance as of July 1, 2008 - \$5,016,448; at end of current period, September 30, 2008 - \$5,351,638; net change in Fund Balance - \$335,190

▪ **IPRS Expenditures as of 9.30.2008**

- Total budget - \$10,755,055.00
- Total expended prior year - \$1,361,463 or 12.66%
- Total expended current year - \$1,082,101 or 10.06%
- Total expended overall - \$2,443,564; percentage expended of budget 22.72%

Mr. Aggers noted that the LME is in a strong financial situation at this time. He also stated that he is keeping minimal funds in the checking account due to low interest rates.

At this time, Chairman Norwood asked for a motion to accept the Budget Report.

ACTION: Mr. Franklin motioned to accept the Budget Report as presented. Ms. Collins seconded. Motion approved unanimously.

▪ **Budget Revision 1**

Mr. Aggers asked for approval of Budget Revision 1 as presented to the Finance Committee on October 20, 2008. He noted that this revision was required because the LME did not spend all of the SA funds last fiscal year therefore the funds were not allocated this year. There is also \$860,000 of additional Crisis Funds.

ACTION: Mr. Franklin motioned to accept Budget Revision 1 as presented. Dr. Eason seconded. Motion approved.

▪ **Policy Approval – Quality Management/Risk Management**

ACTION: Mr. Franklin motioned to accept the Quality Management/Risk Management Policy as written and presented. Dr. Eason seconded. Motion approved unanimously.

IX. Committee Reports

- CFAC met September 23, 2008. No issues to report
- Finance Committee met October 20, 2008. See Budget/Fiscal Report.

X. Executive Session

Chairman Norwood asked for a motion to go into Closed Session to discuss a personnel issue.

ACTION: Mr. Carter motioned to go into Closed Session to discuss a personnel issue. Dr. Eason seconded. Motion approved unanimously.

ACTION: Commissioner Jeffries motioned to return to Regular Session. Ms. Gwynn seconded. Motion approved unanimously.

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore
Clerk to the Board

The next Board meeting is scheduled for Tuesday, December 16, 2008 at 6:30 pm at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.