



BOARD of DIRECTORS MEETING

October 20, 2009

The Alamance-Caswell Local Management Entity Board of Directors met Tuesday, October 20, 2009 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC

BOARD MEMBERS PRESENT: Mr. Bill Franklin, Chairman David Carter, Ms. Ann Slaughter, Ms. Teri Ludwig, Mr. Norman Melton, Ms. Brenda Page, Ms. Ethel Gwynn, Dr. Russell Gill

BOARD MEMBERS ABSENT: Commissioner Jeremiah Jeffries, Mr. Sam Isley, Commissioner Linda Massey, Dr. Ernest Eason, Ms. Patsy Smith

AREA PROGRAM STAFF PRESENT: Mr. Daniel S. Hahn, Executive Director; Ms. Jandy Andrews, Finance Manager; Ms. Lynette Gordon and Mr. Andy Bissell, UR/STR staff, Cathy Moore, Clerk to the Board

GUESTS: Mr. Mike Taylor; LME Attorney, Ms. Judy Truitt, CEO, OPC LME; Ms. Yvonne French, DMH Liaison; and Mr. Cleon Curry, Pathway Community Support Services; Ms. Susan Osborne, Director Alamance County DSS

- I. Chairman Carter called the meeting to order.
- II. Mr. Taylor gave the invocation.
- III. Mr. Hahn welcomed and introduced guests and staff as noted above.
- IV. Chairman Carter asked for approval of the September 15, 2009 Board minutes.

ACTION: Motion made by Mr. Melton to approve the September 15, 2009 Board minutes as written. Motion seconded by Ms. Slaughter. All approved.

V. Executive Director's Report – Daniel Hahn

- Mr. Hahn thanked all Board members that were able to attend yesterday's Special Meeting.
- Mr. Hahn thanked Ms. Andrews for her assistance in getting a Power Point Presentation together for tonight's meeting. He stated that this is a challenging time for the mental health system. Mr. Hahn's presentation focused on the "Past, Present and Future of Mental Health":
 - Mental Health Reform has impacted mental health services for the past eight (8) years
 - the discontinuation of Community Support Services effective January 1, 2010 that will impact 35 to 50 thousand consumers across North Carolina
 - Merger discussion with OPC have occurred but have slowed due to the following:
 - Retiree liability
 - Data information system

- Integration of staff
- Financial concerns
- Not enough time and staff to accomplish the work involved to complete a merger.
- Mr. Hahn stated that he felt there are more important local concerns at this time than to pursue a merger.

VI. Budget/Fiscal Report – Jandy Andrews, Finance Manager

- Ms. Andrews discussed graphs showing ACR LME cash flow trend for fiscal year 2009-10 through September, 2009 (see attached),
- **Assets as of 09/30/2009**
 - Total Cash and Investments - \$4,465,967.01
 - Total Accounts Receivable - \$2,374,757.68
 - Total Assets - \$6,840,824.69
 - Total Payables - \$1,951,602.64
 - Total Liabilities and Fund Balance - \$6,840,724.69
- **Statement of Revenues, Expenditures as of 09/30/2009**
 - Revenues for the current period are at \$1,325,633 with \$1,423,592 budgeted
 - Expenditures for this period are at \$1,315,749 with \$1,423,592
- **IPRS Expenditures as of 09/30/2009**
 - Total budget - \$6,667,654
 - Total expended prior year - \$1,361,463 or 13.8%
 - Total expended current year - \$1,036,806 or 15.5%
 - Total expended overall - \$1,620,346; percentage expended of budget 24.3%

ACTION: Motion made by Mr. Franklin to accept the Financial Statement as presented. Motion seconded by Ms. Slaughter. All approved.

Mr. Hahn stated that Mr. Taylor began working with Alamance-Caswell over five years ago and during that time he has not raised his fee. He is now asking for an increase in his hourly fee. Mr. Hahn recommended that the Board increase his hourly fee from \$175 per hour to \$195 per hour.

ACTION: On behalf of the Finance Committee, Mr. Melton motioned to increase the attorney fee by \$20 per hour. Ms Ludwig seconded. All approved.

Mr. Hahn thanked Mr. Taylor for all his services to the Board. Mr. Taylor expressed his appreciation to the Board and noted that everyone, including staff, have been great to work with.

VII. Other Business

Ms. Truitt asked for written clarification to the OPC Board regarding Mr. Hahn's intention of not moving forward with the merger at this time. Mr. Hahn was given permission at the Special Board meeting on October 19, 2009 to suspend merger discussions at this time but noted he would like to keep the door open for future discussions.

VIII. Committee Reports

- CFAC met September 22, 2009. No action needed.
- Finance Committee met October 19, 2009. See Budget/Fiscal Report

IX. Closed Session

Chairman Carter asked for a motion to go into Closed Session to seek legal counsel.

ACTION: Motion made by Ms. Gwynn to go into Closed Session to seek legal counsel. Motion seconded by Mr. Franklin. All approved.

ACTION: Motion made by Ms. Smith to return to Regular Session. Motion seconded by Mr. Melton. All approved.

XII. Adjournment

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore

Clerk to the Board

The next Board meeting is scheduled for **Tuesday, November 17, 2009 at 6:30 pm** at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.