



# **BOARD of DIRECTORS MEETING**

**September 15, 2009**

The Alamance-Caswell Local Management Entity Board of Directors met Tuesday, September 15, 2009 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC

**BOARD MEMBERS PRESENT:** Mr. Bill Franklin, Chairman David Carter, Ms. Patsy Smith, Ms. Ann Slaughter, Ms. Teri Ludwig, Mr. Norman Melton, Commissioner Jeremiah Jeffries, Mr. Sam Isley, Commissioner Linda Massey, Ms. Brenda Page, Ms. Ethel Gwynn,

**BOARD MEMBERS ABSENT:** Dr. Russell Gill, Dr. Ernest Eason

**AREA PROGRAM STAFF PRESENT:** Mr. Daniel S. Hahn, Executive Director; Ms. Jandy Andrews, Finance; Ms. Lynette Gordon and Ms. Cindy Ziller, UR/STR staff, Cathy Moore, Clerk to the Board

**GUESTS:** Mr. Mike Taylor; LME Attorney, Ms. Judy Truitt, CEO, OPC LME; Ms. LeAnn Nease-Brown, OPC Attorney, Ms. Yvonne French, DMH Liaison; and Ms. Adele Newman, CFAC Chair

- I. Chairman Carter called the meeting to order.
- II. Chairman Carter gave the invocation.
- III. Mr. Hahn introduced and welcomed guests and staff as noted above.
- IV. Chairman Carter asked for approval of the August 18, 2009 Board minutes.

**ACTION:** *Motion made by Mr. Melton to approve the August 18, 2009 Board minutes as written. Motion seconded by Mr. Franklin. All approved.*

**V. Amended Bylaws 2<sup>nd</sup> Approval**

**ACTION:** *Motion made by Mr. Franklin to approve the Amended Bylaws as presented. Motion seconded by Commissioner Massey. All approved.*

**VI. Chairman's Comments**

- No comments at this time.

**VII. Executive Director's Report – Daniel Hahn**

- Mr. Hahn thanked everyone for taking time out of their busy schedules to attend tonight's meeting.
- Mr. Hahn stated that as the LME moves forward our responsibility, first and foremost, is to the consumers, partners in the community, staff that are currently employed by the LME and retirees, in that order.
- Mr. Hahn and Commissioner Jeffries met to allow modification of fee structures for providers in the Caswell Clinic. Commissioners Jeffries was able to persuade the

Caswell Commissioners to waive the fee. Caswell and Alamance Commissioners have always been extremely supportive to Mental Health and its endeavors and have been flexible.

- Caswell consumers are currently being seen at the Alamance clinic for follow-up psychiatric medication checks. (This is not long-term, but will be done until Psychiatric Specialty Services can get into the Caswell Clinic.) The LME is currently working with Psychiatric Specialty Services to provide psychiatric services to these consumers in Caswell. LME Provider Relations staff are working with individual providers to stabilize med clinic services to members of the Caswell community.
- The LME is seeing encouraging results in the numbers of consumers seen in the Alamance Clinic. The average wait time for persons seeking an emergency evaluation has dropped from forty minutes to eight minutes. Designated LME staff go to ARMC Monday through Friday to ensure that patients that go to the Emergency Department are seen in a timely manner and can be admitted to one of the contract beds or to another appropriate service. This is to ensure that patients do not sit in the ED any longer than is necessary.
- A Plan of Correction has been submitted to the Division regarding Aftercare Follow-up from State Institutions. A Hospital Discharge Clinic has been established with cooperation and help from LME physicians. The Hospital Liaison, Kent Smith, continues to do hospital follow-up at ARMC and Central Regional Hospital.
- Mr. Hahn, along with Kent Smith, Ric Bruton and Dr. Cris Mickiewicz, recently met with the Alamance County Sheriff and Department of Correction staff. Plans are to collaborate further to determine how to increase efficiency and reduce unforeseen costs regarding individuals incarcerated with mental health, developmental disabilities and substance abuse issues and needs.
- The LME has received the final allocation letter from the State. The reduction of funding along with the departure of Rockingham, whose state and LME dollars went with them to Centerpoint, has taken the LME from a total \$17.2 million budget for 2008-09 to a \$11.5 million budget for 2009-10. The LME had prepared the provider community for a 15% reduction and submitted contracts noting this reduction. However, the allocation letter indicates a 12% reduction. Contracts, where possible, will be amended.
- Effective October 12, 2009, no new admissions will be authorized for Community Support Services (unless the LME wants to fund). Paraprofessional support services will be eliminated. Effective June 30, 2010, community support services will not be a covered Medicaid service. The State does not know what service will take the place of this service. This will be the demise of a number of private providers and consumers who need this service will not get it. Effective September 28, 2009, Community Support Teams will continue to see consumers based on medical necessity. This service will be more intensive and more medically driven with strict guidelines. Effective September 28, 2009, Community Support may be provided to a child in Residential Level III and IV to assist in discharge planning. These actions will be devastating to consumers, their families and communities across the State. Mental Health Reform dictates: what service, what consumer, what outcome, at what cost.
- Update of OPC Merger discussion:
  - Mr. Hahn attended the OPC Board meeting on Monday night to address AC's concerns that were communicated to them. (The OPC response was included in LME Board member's packets.)
  - Ms. Nease-Brown, on behalf of the OPC Board, discussed her regrets regarding the misunderstandings caused by the OPC letter. She noted that OPC is trying to be responsive to AC. Time is not an issue for OPC but for AC. She stated that it is important that everyone understands the other and requested a written response from AC.

- The LME has an excessive amount of furniture in storage, i.e. desks, tables, chairs, file cabinets, etc. The LME would like to offer this inventory to another organization or for sell. Commissioner Massey noted that the county has a company that it deals with to dispose of excess furniture. Discussion ensued.

**ACTION: Motion made by Ms. Gywnn to allow Mr. Hahn to dispose of excess furniture as he sees fit. Motion seconded by Ms. Slaughter. All approved.**

### VIII. Budget/Fiscal Report – Jandy Andrews

- Ms. Andrews reported that the auditors have completed their final on-site work. The audit should be completed on schedule.
- Commissioner Massey stated that she had gotten a call from a Rockingham County official regarding the \$800,000 that Rockingham contributed to the LME in 2006. Rockingham County has requested that this money be returned to them. Mr. Hahn responded that the LME will not make a decision regarding returning this funding until after the 2008-09 audit is complete.
- Ms. Andrews discussed graphs showing ACR LME cash flow trend for fiscal year 2009-10 through August, 2009 (see attached),
- **Assets as of 08/31/2009**
  - Total Cash and Investments - \$4,919,466.44
  - Total Accounts Receivable - \$1,696,055.48
  - Total Assets - \$6,615,521.92
  - Total Payables - \$1,574,869.18
  - Total Liabilities and Fund Balance - \$6,615,521.92
- **Statement of Revenues, Expenditures**
  - Revenues for the current period are at \$1,131,389 with \$1,423,592 budgeted
  - Expenditures for this period are at \$1,423,592 with \$1,153,227 budgeted reflecting a \$21,838 deficit
- **IPRS Expenditures as of 08/31/2009**
  - Total budget - \$7,078,283
  - Total expended prior year - \$1,361,463 or 13.8%
  - Total expended current year - \$459,967 or 6.5%
  - Total expended overall - \$1,043,507; percentage expended of budget 14.7%

Mr. Franklin and Mr. Melton have reviewed the Fiscal Report.

**ACTION: Motion made by Mr. Franklin to accept the Fiscal report as presented. Motion seconded by Commissioner Jeffries. All approved.**

### XI. Committee Reports

- CFAC met August 25, 2009. Ms. Newman, current CFAC Chair, reported the following from CFAC: monthly meeting has been moved to first Tuesday, CFAC has voted to revise Bylaws, CFAC is interested in being more involved in merger talks, CFAC is discussing new recruitment efforts, CFAC has budget questions. Ms. Newman was instructed to contact Ms. Andrews with any questions.
- Finance Committee met September 14, 2009. See Budget/Fiscal Report

**X. Closed Session**

Chairman Carter asked for a motion to go into Closed Session to seek legal counsel.

***ACTION: Motion made by Ms. Gwynn to go into Closed Session to seek legal counsel. Motion seconded by Mr. Franklin. All approved.***

***ACTION: Motion made by Ms. Smith to return to Regular Session. Motion seconded by Mr. Melton. All approved.***

**XII. Adjournment**

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore

Clerk to the Board

The next Board meeting is scheduled for **Tuesday, October 20, 2009 at 6:30 pm** at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.