



BOARD of DIRECTORS MEETING

August 19, 2008

The Alamance-Caswell-Rockingham Local Management Entity Board of Directors met Tuesday, August 19, 2008 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC

BOARD MEMBERS PRESENT: Mr. J.W. Joyce, Ms. Ann Slaughter, Mr. Bill Franklin, Mr. Emery Partee, Dr. Russell Gill, Ms. Donna Lawson, Mr. David Carter, Ms. Edith Collins, Chairman Ron Norwood, Ms. Ethel Gwynn, Ms. Brenda Page, Commissioner Jeremiah Jeffries, Ms. Patsy Smith, Commissioner Dan Ingle

BOARD MEMBERS ABSENT: Dr. Ernest Eason, Mr. Sam Isley, Commissioner Harold Bass, Mr. Norman Melton

AREA PROGRAM STAFF PRESENT: Mr. Daniel S. Hahn, Executive Director; Mr. Larry Aggers, Finance Director; Dr. Cristina Mickiewicz, Medical Director, and Ms. Cathy Moore, Clerk to the Board

GUESTS: Mr. Robert Middleton, Rockingham Mental Health Director; Mr. Mike Taylor, LME Attorney

- I.** Chairman Norwood called the meeting to order and expressed appreciation to Ms. Moore for the refreshments she had provided.
- II.** Chairman Norwood discussed the recent health issues that Mr. Norman Melton is currently being faced with and his continued stay at Moses Cone Hospital. He noted that Norman's daughter, Donna, has set up a "Caring Bridge site" where family and friends may keep up to date on Norman's progress. At this time, he read the latest update that was posted on the site this morning. Mr. Carter followed with the invocation.
- III.** Chairman Norwood welcomed everyone to the meeting. Round robin introductions followed.
- IV.** Chairman Norwood asked for approval of the June 17, 2008 Board minutes.

ACTION: Motion made by Mr. Carter to approve the June 17, 2008 Board minutes as written. Motion seconded by Ms. Collins. All approved.

V. At this time, Chairman Norwood welcomed new Board members, Teri Ludwig, from Alamance, and Hal Griffin, from Rockingham. Ms. Moore administered the "New Board Member Oath".

VI. Chairman's Comments – Ron Norwood

- The Nominating Committee is planning to meet this week regarding the vacant chair-elect position.
- Due to several factors, including the lack of needed action every month and the distance some Board members are required to travel to meetings, Chairman Norwood, with Mr. Hahn's support, introduced the idea of meeting on a bi-monthly basis. The Finance Committee would continue to meet monthly with minutes being mailed out to Board members on the off months. Mr. Hahn will

also prepare a monthly update to be included with the Finance Committee minutes. Chairman Norwood also reminded Board members that the Executive Committee has the power to meet in lieu of the entire Board to discuss matters needing consideration between Board meetings. Discussion ensued.

ACTION: Motion made by Ms. Lawson that the LME Board of Directors will begin meeting on a bi-monthly basis effective immediately. Motion seconded by Commissioner Jeffries. All approved.

Following approval of this motion, the Board will now meet the third Tuesday of the following months at 6:30 pm: October, December, February, April and June.

- Chairman Norwood reminded Board members that a list of Committee appointments was included in their folders for review.
- Board members were asked to sign the sheet that was being passed around with their email addresses to enable them to receive information on a quicker basis.

VII. Executive Director's Report – Daniel Hahn

- Mr. Hahn discussed the news regarding mental health issues that he receives on a daily basis both electronically and through local newspapers. He stated that these issues reinforce the importance for the Board to continue to be united in their efforts to serve the consumers.
- The LME is in the process of preparing for the return of UR/STR. This will require the LME to seek URAC accreditation, as the Division of Medical Assistance (DMA) will only accept NCQA or URAC accreditation. BY 2010, all LME's providing UR/STR will be required to be accredited.
- Due to alleged inappropriate spending of community support service funds last year, the Division is requiring that 25% of community support service be provided by licensed, credentialed staff. The LME is now required to monitor the providers and those that do not meet this requirement for three consecutive months will have their endorsement withdrawn and will no longer be able to provide this service. This new requirement is expected to have a negative impact on the consumers.
- Negotiations are underway to establish Crisis Services for the catchment area as the General Assembly has designed new Crisis Funding.
- The Division had asked a Program Evaluation Committee to look at MH Reform across the state earlier this year. Hopefully this report will be presented at the Legislative Oversight Committee (LOC) tomorrow.
- At the end of the fiscal year, the LME had a 98.5% utilization of available funds.

VIII. Budget/Fiscal Report – Larry Aggers, Finance Director

Bank Balance as of 7.31.2008:

- Wachovia Checking - \$614,855.93
- Capital Management Trust - \$5,311,921.72

• **Statement of Revenues, Expenditures and Changes in Fund Balance**

- Revenues are at 9% or \$1,923,150 for the year-to-date representing one month through July 31, 2008
- Expenditures are at 7% or \$1,569,669 representing one month's expenses
- Net change in Fund Balance - \$353,481

▪ **IPRS Expenditures as of 7.31.2008**

- Total annual budget - \$10,755,055.00
- Total expended prior year - \$1,237,230.00 (related to May & June services)
- Total expended overall - \$1,237,230.00; percentage expended of budget 11.50%

Mr. Aggers noted that the auditors are here and will hopefully have a report at the October meeting.

At this time, Chairman Norwood asked for a motion to authorize the LME to accept funds from the Division whenever authorization letters arrive.

ACTION: Mr. Carter motioned to allow the LME to accept funds from the Division whenever authorization letters arrive. Mr. Franklin seconded. Motion approved unanimously.

IX. Committee Reports

- Finance Committee met August 18, 2008. See Budget/Fiscal Report.
- Human Rights Committee met July 8, 2008. No action required.

At this time, Chairman Norwood asked for a motion to go into Closed Session to consult with the attorney.

ACTION: Mr. Carter motioned to go into Closed Session to consult with the attorney. Mr. Franklin seconded. Motion approved unanimously.

ACTION: Mr. Carter motioned to return to Regular Session. Commissioner Jeffries seconded. Motion approved unanimously.

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore
Clerk to the Board

The next Board meeting is scheduled for Tuesday, October 21, 2008 at 6:30 pm at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.