



BOARD of DIRECTORS MEETING

April 21, 2009

The Alamance-Caswell-Rockingham Local Management Entity Board of Directors met Tuesday, April 21, 2009 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC

BOARD MEMBERS PRESENT: Mr. J.W. Joyce, Mr. Bill Franklin, Dr. Russell Gill, Ms. Donna Lawson, Mr. David Carter, Ms. Edith Collins, Chairman Ron Norwood, Ms. Ethel Gwynn, Commissioner Jeremiah Jeffries, Ms. Patsy Smith, Commissioner Dan Ingle, Ms. Ann Slaughter, Ms. Teri Ludwig, Ms. Brenda Page

BOARD MEMBERS ABSENT: Dr. Ernest Eason, Mr. Sam Isley, Commissioner Harold Bass, Mr. Hal Griffin, Mr. Norman Melton, Mr. Emery Partee

AREA PROGRAM STAFF PRESENT: Mr. Daniel S. Hahn, Executive Director; Mr. Larry Aggers, Finance Director; Ms. Helen Feroli, QA/QI Manager and Ms. Cathy Moore, Clerk to the Board

GUESTS: Mr. Mike Taylor; LME Attorney, Ms. Judy Truitt, CEO, Orange-Person-Chatham LME; Ms. Yvonne French, DMH Liaison; Mr. Ricky Graves, CFAC Chair; and Ms. Norris, CFAC Member.

- I.** Chairman Norwood called the meeting to order.
- II.** Mr. Carter gave the invocation.
- III.** Mr. Hahn introduced guests and staff as noted above.
- IV.** Chairman Norwood asked for approval of the February 17, 2009 Board minutes.

ACTION: Motion made by Mr. Carter to approve the February 17, 2009 Board minutes as written. Motion seconded by Commissioner Jeffries. All approved.

V. QI/QM Policies & Procedures for Approval

- Ms. Feroli stated that the development of the following program descriptions and policy/procedures was a requirement for URAC Accreditation. She gave a brief overview of each.
 - **QM Program Description**
 - **Peer Clinical Review Process**
 - **Lack of Information**
 - **Initial Screening**
 - **Review Criteria Requirements**
 - **Initial Clinical Review-Retrospective**
 - **Initial Clinical Review-Prospective**
 - **Confidentiality of Individually-Identifiable Health Information**
 - **Scope of Review Information**
 - **ACR LME Program Summary 2009**
 - **Initial Clinical Review-Concurrent**
 - **Regulatory Compliance Program Description**
 - **Job Descriptions, Staff Qualifications & Credentialing**
 - **Interdepartmental Coordination**
 - **Financial Incentives**
 - **Communication Practices**
 - **Consumer Safety Mechanism**
 - **Business Relationships**
 - **Provider-Specific Confidentiality**

Mr. Hahn commended Ms. Feroli and her staff for their efforts in getting this project completed.

ACTION: Motion made by Commissioner Jeffries to approve Policies & Procedures as presented. Motion seconded by Ms. Collins. All approved.

VI. Chairman's Comments – Ron Norwood

- Chairman Norwood expressed his appreciation for the support the Rockingham Board members have received from other Board members. He also acknowledged the amount of work that will be required of the LME Board and staff members in the next year.

VII. Executive Director's Report – Daniel Hahn

- Mr. Hahn reported that he had received notification from Ms. French that there is a statute that states that an LME in our current situation will be granted an automatic waiver and continue to be funded for 12 months, effective July 1, 2009.
- Mr. Hahn along with Mr. Carter, Mr. Melton and Mr. Aggers met recently with Lanier Cansler, Secretary of Health & Human Services to discuss continuation of LME funding. Mr. Hahn noted that the meeting went well.
- Expectations for the next year regarding finances are that things will remain reasonable. Mr. Hahn expressed his confidence in Mr. Aggers financial expertise.
- Word from the State level is that Mental Health Reform is over.
- Mr. Hahn discussed that there will be a massive amount of work to determine the services needed for the 93,000 citizens of Rockingham County. The LME's responsibility to these citizens is for this transition to CenterPoint be as seamless as possible.
- Preliminary discussions have begun between Alamance-Caswell and Orange-Person-Chatham Area Program Senior Management staff to establish core discussion regarding due diligence and movement towards a merger. Mr. Hahn and Ms. Judy Truitt, OPC Director, are negotiating with a consultant to assist in the merger discussions. Ms. Truitt thanked the Board for allowing her to attend tonight's meeting. She brought greetings from O-P-C. She stated that these negotiations are in the very early stages. Everything discussed will be open and honest to everyone.
- Ms. Collins offered an apology on behalf of the Rockingham Board members regarding the way Rockingham County had handled the issue of terminating their relationship with Alamance-Caswell. Commissioner Ingle commented that it had been a privilege to serve with these dedicated and committed individuals and wished them the best. Mr. Carter expressed his appreciation also.

VIII. Budget/Fiscal Report – Larry Aggers, Finance Director

Mr. Aggers discussed a graph showing ACR LME cash flow trend for fiscal year 2007-08 through March, 2009 (see attached),

Assets as of 03/31/2009

- Total Assets - \$8,635,821.21
- Change in Fund Balance - \$603,995.47
- Total Fund Balance - \$5,620,445.99

Statement of Revenues, Expenditures

- Revenues for the current period are at \$2,407,669 with \$1,704,081 budgeted
- Expenditures for this period are at \$2,154,235 with \$1,212,931 budgeted reflecting a \$253,235 surplus
- Year to date surplus is \$603,995

IPRS Expenditures as of 03/31/2009

- Total budget - \$9,952,172
- Total expended prior year - \$1,361,463 or 13.7%
- Total expended current year - \$6,597,964 or 66.3%
- Total expended overall - \$7,959,427; percentage expended of budget 80.0%

Budget Revision 3

Mr. Aggers stated that this revision shows a net increase of \$601,193 in the revenues of the General Fund.

Budget Revision 4

Mr. Aggers stated that this revision shows a net increase of \$534,000 in the revenues of the General Fund.

At this time, Chairman Norwood asked a motion to accept the Budget Reports.

ACTION: Mr. Franklin motioned to accept the Budget Report, Budget Revision 3 and Budget Revision 4 as presented by Mr. Aggers. Ms. Collins seconded. Motion approved unanimously.

IX. Committee Reports

- CFAC met February 24, 2009 and March 24, 2009. Ricky Graves, CFAC chair, expressed his disappointment at Rockingham County’s decision to terminate their relationship with Alamance-Caswell. He stated that he had seen and improvement and growth in the number of providers.
- Finance Committee met February 16, 2009 and March 16, 2009. See Budget/Fiscal Report.

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore
Clerk to the Board

The next Board meeting is scheduled for Tuesday, June 16, 2009 at 6:30 pm at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.