



## **BOARD of DIRECTORS MEETING**

**April 15, 2008**

**The Alamance-Caswell-Rockingham Local Management Entity Board of Directors met Tuesday, April 15, 2008 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC**

**BOARD MEMBERS PRESENT:** Mr. J.W. Joyce, Ms. Patsy Smith, Ms. Ann Slaughter, Mr. Bill Franklin, Commissioner Dan Ingle, Dr. Russell Gill, Mr. Norman Melton, Ms. Donna Lawson, Mr. David Carter, Ms. Edith Collins, Mr. Ron Norwood

**BOARD MEMBERS ABSENT:** Dr. Ernest Eason, Commissioner Harold Bass, Chairman Sam Isley, Ms. Ethel Gwynn, Ms. Brenda Page, Commissioner Jeremiah Jeffries, Mr. Emery Partee

**AREA PROGRAM STAFF PRESENT:** Mr. Daniel S. Hahn, Executive Director; Mr. Larry Aggers, Finance Director; and Ms. Cathy Moore, Clerk to the Board

**GUESTS:** Mr. Robert Middleton, Rockingham Mental Health Director; Mr. Mike Taylor, LME Attorney

- I.** Chair-elect Norwood called the meeting to order.
- II.** Mr. Carter gave the invocation.
- III.** Mr. Hahn introduced guests and welcomed everyone present.
- IV.** Chair-elect Norwood asked for approval of the March 18, 2008 Board minutes.

**ACTION: March 18, 2008 Board minutes were approved as written.**

**V. Executive Director's Report – Daniel Hahn**

- Mr. Hahn noted that as the Board of Directors had the opportunity to meet LME Directors at the March meeting, he asked that everyone keep Ms. Debra Welch, Human Resources Director, in their thoughts and prayers. She is currently ill and in the hospital. He also asked for prayers for the family of Ms. Kristie Edwards, a 14-year-old Eastern High School student, who died today.
- The Mercer Report was recently released. LME's were scored on a three-tier basis, with Tier One being the highest performing LME's, Tier Two – LME's that would benefit from technical assistance to meet DHHS requirement to development the capacity to conduct Medicaid UM; and Tier Three being the lowest performers. A-C-R LME was identified as a Tier Two performer with a gross score of 5. Some programs that also received a gross score of 5 were in Tier One. Mr. Hahn stated that the A-C-R LME did very well and we will continue to move along in the process. He publicly thanked all the staff that worked on this project. In recognition for their effort, staff was given a luncheon and a gift certificate to Wal-Mart.
- Feedback from the Division's co-Directors at last week's Director's Forum regarding the Mercer Report was very vague. If there are no changes in the current law, then very little change is expected during the latter months of the Easley administration.

- This time last year the LME had over-spent almost \$1 million. Mr. Hahn noted that he met with Finance staff today and the LME is looking to be on track to spend the funds we have appropriately and efficiently. This is a significantly different scenario than what we experienced last year. He expressed his pride in the staff working in this area.
- Mr. Hahn discussed a memo that he received last year from the Division stating that the “LME was in imminent financial danger”. This issue has never been resolved so he took a copy of the LME’s March Financial Report to Leza Wainwright, Division co-Director, that explains the LME’s current financial status. After reviewing the Financial Report, Ms. Wainwright stated that she would draft a memo stating that the LME is now in good financial standing. She has never responded with a memo so Mr. Hahn emailed Ms. Wainwright. She responded that Ms. Cathy Macemore, from the Division Budget & Finance Department, would be coming to the LME in the new future to review the LME’s finances.
- Mr. Hahn noted that he and Mr. Aggers have met to determine the availability of IPRS Service dollars to offer to another LME who has overspent this fiscal year. The Finance Committee has given its approval to move forward and allow the LME to offer between \$150,000 to \$200,000. Mr. Hahn plans to contact East Carolina Behavioral Health in Cumberland County first because they assisted A-C-R LME last year.
- The LME is moving forward with preparing provider contracts for fiscal year 2008-09 as well as addendums for this year’s contracts.
- The LME hosted a Community Forum at Piedmont Community College in Caswell County recently that was organized by Dr. Mickiewicz regarding alternatives to State institutions. There was good representation from all three counties.
- The Division co-directors have presented plans to assist Mobile Crisis Teams throughout the State. They are proposing thirty teams to be established and supported. (There are currently eighteen teams.) A-C-R has a Mobile Crisis Team provided via contract with a provider in the network. The Division is asking for funding to offer \$100,000 in start-up funds. They are also proposing \$180,000 per year to augment these services.
- Dr. Mickiewicz and Mr. Hahn have met recently with representatives of ARMC to discuss future plans for the Inpatient Unit there.
- There is discussion from the Division regarding dollars to establish DD Respite/Crisis Beds.
- Mr. Aggers is working on re-allocation of funding streams within the LME to better utilize our dollars.
- A significant number of providers have indicated that service rates are not adequate. Some providers have chosen to stop providing services. The LME is trying to assist providers in this area.
- Mr. Hahn announced, with approval from the Finance Committee, that the LME would be giving \$30,000 to Family Abuse Services to enable the Visitation Center and Safe Exchange Program to continue. This program serves as a safe haven for families with domestic violence problems. Since the program started, the Burlington Police Department has provided a site for safe exchanges by providing a secure place for children in custody cases to be safely returned after unsupervised visitations. Family Abuse Services operates a Visitation Center in their basement to provide a monitored environment for cases in which a judge has ordered supervised visitation to one of the parties. Ms. Susan Osborne, DSS Director, sits on the steering committee for this program and noted that this program has a positive outcome for children. She thanked the LME for enabling this program to continue for another year.

**VI. Budget/Fiscal Report – Larry Aggers, Finance Director**

Mr. Aggers gave the following financial report:

- **IPRS Expenditures as of 4/8/2008**
  - Total budget - \$10,716,713.00
  - Total expended overall - \$7,105,193.93; percentage expended of budget 66.30%
- **Statement of Revenues, Expenditures and Changes in Fund Balance**
  - Revenues are at 70% or \$15,258,084 for the year-to-date representing nine months through March 31, 2008
  - Expenditures are at 63% or \$13,576,266 representing nine months

- Balance in checking through the period ending March 31, 2008 was \$378,183.51; Trust Account balance was \$5.2 million

Mr. Aggers noted that the second reallocation request was submitted to the Division today, shifting \$200,000 from child to adult DD.

The LME will look to offer \$194,000 to other LME's. Mr. Aggers noted that the majority of these dollars are SA and Federal dollars that are difficult to reallocate.

### **Budget Revision 1**

Mr. Aggers asked for approval of Budget Revision 1 that was presented to the Finance Committee on April 14, 2008. This revision revises income streams to match the final allocation. The LME is processing more Medicaid claims than were anticipated in the budget. This revision will result in a net increase of \$1,568,025.

**ACTION: On behalf of the Finance Committee, Mr. Melton motioned to accept the Budget Revision 1 as presented. Ms. Slaughter seconded. All approved.**

### **IX. Committee Reports**

- CFAC Committee met on March 25, 2008. Mr. Melton noted that CFAC is losing several members due to terms expiring at the same time. They hope to get membership staggered by making a change in the By-laws.
- Human Rights Committee, met April 8, 2008, no action required.
- Finance Committee met March 17, 2008. See Budget/Fiscal Report.

Mr. Hahn asked Board members to be aware and review "Disability Rights" that were included in their packets.

Mr. Hahn thanked the Board for their support over the last five years. He noted that it has been a challenge and an honor to be here.

With no further business, the meeting was adjourned at 7:50 pm

Respectfully submitted by,

Cathy Moore  
Clerk to the Board

**The next Board meeting is scheduled for Tuesday, May 20, 2008 at 6:30 pm at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.**