



BOARD of DIRECTORS MEETING

March 16, 2010

The Alamance-Caswell Local Management Entity Board of Directors met Tuesday, March 16, 2010 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC.

BOARD MEMBERS PRESENT: Mr. Bill Franklin, Ms. Ann Slaughter, Mr. Norman Melton, Commissioner Jeremiah Jeffries, Ms. Teri Ludwig, Ms. Brenda Page, Ms. Ethel Gwynn, Ms. Patsy Smith, Dr. Ernest Eason, Commissioner Linda Massey, Mr. Sam Isley, Dr. Russell Gill

BOARD MEMBERS ABSENT: Chairman David Carter

LME STAFF PRESENT: Mr. Daniel S. Hahn, Executive Director; Ms. Jandy Andrews, Finance Director; and Ms Cathy Moore, Clerk to the Board

GUESTS: Mr. Mike Taylor; LME Attorney; Mr. Cleon Currie, Pathways

- I. Vice-Chairman Franklin called the meeting to order.
- II. Mr. Taylor gave the invocation.
- III. Vice-Chairman Franklin asked for approval of the February 16, 2010 minutes.

ACTION: *Motion made by Commissioner Jeffries to accept the February 16, 2010 Board minutes as written. Motion seconded by Mr. Melton. All approved.*

IV. Executive Director's Report – Daniel Hahn

- Mr. Hahn recognized Mr. Currie's continued interest in serving the mental health community.
- Mr. Hahn recognized Mike Taylor, LME Attorney, for the good work that he does for this organization. He also noted that Mr. Taylor has a son who is currently serving in the military in Iraq.
- Alamance-Caswell LME once again met all the standards for the 2nd Quarter Statewide Performance Contract Report (see report in Board packets).
- Discussions continue with other interested and like minded LMEs to develop a contractual relationship that would satisfy the DHHS population requirements while ensuring the continuation of local safety net services.
- Mr. Hahn called the Board's attention to a letter that has been sent to Leza Wainwright, Division Director, regarding Alamance-Caswell's intention to stand alone for FY 2010-11 and taking a 10% reduction in LME administration funding. He also discussed in the letter Alamance-Caswell's commitment to pursue URAC accreditation with completion planned no later than November 2010. As of this date, Ms. Wainwright has not responded.
- Mr. Hahn expressed his commitment to keep the Commissioners, Board and Finance Committee apprised of situations as they occur.
- Discussion ensued regarding Alamance-Caswell's current three way contract with ARMC for eight (8) beds and the proper procedures for securing admission. It was also indicated that the effective utilization of the beds was critical to our community,

V. **Budget/Fiscal Report – Jandy Andrews, Finance Manager**

- Ms. Andrews discussed graphs showing ACR LME cash flow trend for fiscal year 2009-10 through February, 2010 (see attached),
- **Assets as of 02/28/2010**
 - Total Cash and Investments - \$4,372,982.88
 - Total Accounts Receivable - \$2,761,421.30
 - Total Assets - \$7,134,404.18
 - Total Payables - \$2,013,242.28
 - Total Liabilities - \$2,014,550.33
 - Fund Balance - \$5,119,853.85
- **Statement of Revenues, Expenditures as of 02/28/2010**
 - Revenues for the current period are at \$1,541,038 with \$1,345,301 budgeted
 - Expenditures for this period are at \$1,337,824 with \$1,345,301 budgeted
- **IPRS Expenditures as of 02/28/2010**
 - Total budget - \$5,828,438
 - Total expended prior year - \$583,541 or 10%
 - Total expended current year - \$3,646,593 or 62.6% of budget
 - Total expended overall - \$4,230,134 or 72.6% of budget
 - Target percentage to date – 72.6%; above target – 5.9%
- Ms. Andrews reported that Alamance County has requested that all departments return 2% of funding. The total for the LME is \$26,910. Mr. Hahn asked for endorsement from the Finance Committee at today's meeting to be a part of the county departments that are participating in this payback. He noted that no provider will be affected by the loss of this funding.
- Ms. Andrews also reported that as the LME moves forward with URAC accreditation, there will be many policies rewritten and brought before the Board for approval in the next few months.

ACTION: Motion made by Ms. Gwynn to accept the Financial Report as presented. Motion seconded by Dr. Eason. All approved.

- Dr. Eason inquired as to how our budget compares to other LME's across the State. Ms. Andrews noted that she budgets conservatively and had a cushion to handle any short-falls that might occur. She stated that no contract or services we have committed to will be affected by this payback to Alamance County. She also stated that the LME has lost no providers but they have not been able to serve the same number of consumers due to the cuts in their contracts.

VIII. **Committee Reports**

- CFAC met February 23, 2010. Ms. Slaughter reported that CFAC is looking into the OE clients who lost their jobs due to funding cuts.
- Finance Committee met March 15, 2010. See Budget/Fiscal Report

IX. **Closed Session**

- Vice-Chairman Franklin asked for a motion to go into Closed Session to consult with the attorney.

ACTION: Motion made by Commissioner Jeffries to go into Closed Session to consult with the attorney. Motion seconded by Mr. Melton. All approved.

ACTION: Motion made by Commissioner Massey to return to regular session. Motion seconded by Ms. Gwynn. All approved.

XI. Adjournment

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore
Clerk to the Board

The next Board meeting is scheduled for **Tuesday, April 20, 2010 at 6:30 pm** at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.