



# **BOARD of DIRECTORS MEETING**

**February 16, 2010**

The Alamance-Caswell Local Management Entity Board of Directors met Tuesday, February 16, 2010 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC.

**BOARD MEMBERS PRESENT:** Mr. Bill Franklin, Ms. Ann Slaughter, Mr. Norman Melton, Commissioner Jeremiah Jeffries, Ms. Teri Ludwig, Ms. Brenda Page, Chairman David Carter, Ms. Ethel Gwynn

**BOARD MEMBERS ABSENT:** Ms. Patsy Smith, Dr. Ernest Eason, Commissioner Linda Massey, Mr. Sam Isley, Dr. Russell Gill

**LME STAFF PRESENT:** Mr. Daniel S. Hahn, Executive Director; Ms. Jandy Andrews, Finance Director; and Ms Cathy Moore, Clerk to the Board

**GUESTS:** Mr. Mike Taylor; LME Attorney; Mr. Cleon Currie, Pathways

**I.** Chairman Carter called the meeting to order.

**II.** Chairman Carter gave the invocation.

**III. Chairman's Comments**

Chairman Carter stated that he had attended several meetings recently with legislatures, county leaders and providers. He noted that it is a privilege to serve and represent this organization and to support the staff.

**IV.** Chairman Carter asked for approval of the January 19, 2010 minutes.

***ACTION: Motion made by Commissioner Jeffries to accept the January 19, 2010 Board minutes as presented. Motion seconded by Mr. Franklin. All approved.***

**V. Budget/Fiscal Report – Jandy Andrews, Finance Manager**

- Ms. Andrews discussed graphs showing ACR LME cash flow trend for fiscal year 2009-10 through January, 2010 (see attached),

- **Assets as of 01/31/2010**

- Total Cash and Investments - \$4,412,051.25
- Total Accounts Receivable - \$2,690,456.37
- Total Assets - \$7,102,507.62
- Total Payables - \$2,184,559.70
- Total Liabilities - \$2,185,867.75
- Fund Balance - \$4,916,639.87

- **Statement of Revenues, Expenditures as of 01/31/2010**

- Revenues for the current period are at \$1,326,305 with \$1,345,301 budgeted
- Expenditures for this period are at \$1,337,066 with \$1,345,301 budgeted

- **IPRS Expenditures as of 01/31/2010**

- Total budget - \$5,828,438
- Total expended prior year - \$583,541 or 10%
- Total expended current year - \$3,141,996 or 53.9% of budget
- Total expended overall - \$3,725,536 or 63.9% of budget
- Target percentage to date - 58.3%; above target - 5.6%

***ACTION: Motion made by Mr. Franklin to accept the Financial Statement as presented. Motion seconded by Commissioner Jeffries. All approved.***

**VI. Executive Director's Report – Daniel Hahn**

- Mr. Hahn discussed the following provider network activity:
  - Children's Developmental Division – Lifespan asked for a meeting with LME staff and School Board members to discuss an economic shortfall. The end result was that the School Board decided to fund a certain population of the children freeing up IPRS dollars.
  - Adult DD – Orange Enterprises contacted the LME regarding 15 consumers they could no longer serve due to a lack of funding. OE wanted to alert the LME that letters would be sent out to these families regarding the situation.
  - Adult DD - RSLs had contacted the LME to make us aware of a lack of funding that would result in the displacement of several consumers. The LME took the initiative to identify these displaced consumers and contacted another provider that was willing to serve them. However, Mr. Pardue, RSLs Director, contacted Mr. Hahn and indicated that the LME had misunderstood their plans and that they would continue to serve the consumers in question.
- Mr. Melton asked that Board members be informed anytime providers give an indication that they are going out of business. Mr. Hahn noted that the LME has a good enough relationship with most providers to be able to take a proactive approach and make sure that no consumer is displaced.
- LME staff are working tirelessly to make sure that providers are drawing down their contracted dollars. At the appropriate time, contracts will be amended, as the Finance Department sees fit, for those providers who are or are not drawing down their funds.
- Mr. Hahn reported that the Division is planning to ask interested LME's to submit an RFP to manage capitated Medicaid dollars via 1915 b and c waiver application.
- The LME will move forward with the URAC accreditation process that was begun in 2009.
- Mr. Hahn continues to discuss potential options with other organizations that share the common interest of publicly supported safety net services.
- Mr. Hahn reported that \$150,000 of \$300,000 State hospital funding was reallocated by the Division because it had not been used.
- All of the LME's DD/CAP slots will be filled by March 1 to assure that funds aren't taken by the Division.
- An LME team is hoping to go to Johnston County to observe their Crisis Stabilization Unit with the possibility of having a similar four-bed unit with one police officer assigned at ARMC.
- Discharge of consumers from State hospitals: The LME has continued to provide a safety net of services for these consumers to track them, make sure they are seen for follow-up in a timely manner and that they have their meds. The State will be requiring that a "continuity of care" plan be issued to LME's or providers no more than one business day after a consumer has been discharged.

- Mr. Hahn reminded Board members that the 2<sup>nd</sup> Quarter LME Performance Indicators was in their packets for review. Alamance-Caswell LME's indicators were great!!

**VIII. Committee Reports**

- CFAC met January 26, 2010. No action required.
- Finance Committee met February 15, 2010. See Budget/Fiscal Report

**IX. Closed Session**

Chairman Carter asked for a motion to go into Closed Session to consult with the attorney.

***ACTION: Motion made by Ms. Page to go into Closed Session to consult with the attorney. Motion seconded by Mr. Franklin. All approved.***

***ACTION: Motion made by Ms. Gwynn to return to Regular Session. Motion seconded by Ms. Slaughter. All approved.***

**XI. Adjournment**

With no further business, the meeting was adjourned

Respectfully submitted by,

Cathy Moore

Clerk to the Board

The next Board meeting is scheduled for **Tuesday, March 16, 2010 at 6:30 pm** at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.