



BOARD of DIRECTORS MEETING

January 15, 2008

The Alamance-Caswell-Rockingham Local Management Entity Board of Directors met Tuesday, January 15, 2008 at 6:30 p.m. at the Alamance County Human Services Center, 319 N. Graham-Hopedale Road, Burlington, NC

BOARD MEMBERS PRESENT: Ms. Patsy Smith, Ms. Ann Slaughter, Mr. Ron Norwood, Ms. Edith Collins, Ms. Ethel Gwynn, Mr. David Carter, Ms. Brenda Page, Dr. Ernest Eason, Mr. Bill Franklin, Dr. Russell Gill, Mr. Norman Melton, Ms. Donna Lawson, Commissioner Jeremiah Jeffries

BOARD MEMBERS ABSENT: Mr. Reid King, Chairman Sam Isley, Mr. J.W. Joyce, Commissioner Harold Bass, Commissioner Dan Ingle, Mr. Emery Partee

AREA PROGRAM STAFF PRESENT: Mr. Daniel S. Hahn, Executive Director; Ms. Jandy Andrews, Finance Director; Dr. Cris Mickiewicz, Medical Director and Ms. Cathy Moore, Clerk to the Board

GUESTS: Mr. Robert Middleton, Rockingham Mental Health Director, Mr. Mike Taylor, LME Attorney, Mr. Larry Johnson, Rockingham County Human Services Director

In Chairman Isley's absence, Mr. Hahn asked Mr. Norwood, chair-elect, to lead the meeting.

- I.** Chair-elect Norwood called the meeting to order.
- II.** Chair-elect Norwood asked for a moment of silent meditation.
- III.** Guests were acknowledge and welcomed.
- IV.** Chair-elect Norwood asked for approval of the December Board minutes.

ACTION: Norman Melton motioned to accept the December 18, 2007 minutes as written. Commissioner Jeffries seconded. Motion approved unanimously.

V. Executive Director's Report – Daniel Hahn

- Mr. Hahn welcomed everyone to 2008 and hoped they all had a wonderful holiday season.
- Mr. Hahn discussed the Mercer On-site Evaluation that occurred on January 9. The review was divided into two sections, IT/Finance and Clinical. He sat in on the clinical review and stated that scoring on this section was positive. Mr. Hahn expressed his confidence that the LME did well with this review but has no idea what the Division will do with the information. Mercer will continue conducting reviews across the state through the end of January with a target date of late February/early March to submit their findings to the Division. Mr. Hahn stated that staff did a superior job in working to get this project completed.
- In further discussion regarding the Mercer Review, Mr. Norwood noted that it was his understanding that the final report is to go to the General Assembly Short Session. Mr. Taylor encouraged Board members to discuss the importance of local control with our Legislators.

- Mr. Hahn referred to recent newspaper articles regarding the Division Secretary taking oversight of all State Hospitals due to the threat of losing significant Medicaid funding.
- Effective January 1, 2008, House Bill 1473 states that LME's and Health Departments will work with local Sheriff's Departments in evaluating and identifying clients in jail with mental health issues. The State developed screening forms and the LME and local Health Departments have made sure that Sheriff's Officers in all three county jails are trained in how to use them. Each county has developed their own way of evaluating the clients after the officers have completed the screening and the referrals for evaluation. In Alamance County, it has been proposed to hire a nurse who can also administer injections. In Caswell County, this will be contracted out to the CFN nurse. In Rockingham, it will be done under contract with Rockingham County Mental Health.
- The Division has asked if LME's across the State are working to consolidate any functions. Mr. Hahn noted that the ACR LME has been working with the North Central Area Directors to explore efficiencies in delivering After-hours STR.
- Effective January 1, 2008, stipends paid to Board members will go through payroll and be paid on the 15th of the month following meetings or activities attended. Board members will also receive a W-2 at the end of the year. Travel expenses will be paid separately.
- Mr. Hahn reminded everyone to read handouts in their folders.

VI. Budget/Fiscal Report – Jandy Andrews, Finance Director

Ms. Andrews gave the following financial report:

- **State of Revenues, Expenditures and Changes in Fund Balance**
 - Revenues are at 44% for the year-to-date representing six months through December 31, 2007
 - Expenditures are at 39% representing six months
 - IPRS funding is currently at 45%
 - Balance in checking through the period ending December 31, 2007 was \$1,055,288.15; Trust Account balance was \$5.1 million

The State has pulled the Emergency Services budget as of December 31, 2007 to make decisions of what to do.

Ms. Andrews stated that the Finance Committee has asked her to look at the 48% IPRS expenditures to determine if funds can be transferred for additional services. This would be a transfer within IPRS levels of care.

IX. Committee Reports

- CFAC met December 18, 2007. No action required.
- Finance Committee met January 14, 2008. See Budget/Fiscal Report.

X. Other Business

- Mr. Melton reported that Crisis Intervention Training (CIT) is scheduled for January 28 through February 1. Ms. Karen Webb is organizing this training. Mr. Melton will report the outcome of the training at the February Board meeting.

With no further business, the meeting was adjourned at 7:30 pm

Respectfully submitted by,

Cathy Moore
Clerk to the Board

The next Board meeting is scheduled for Tuesday, February 19, 2008 at 6:30 pm at the Human Services Center, 319 N. Graham-Hopedale Rd., Burlington, NC.